



# Village of Hanover Park Administration

Municipal Building  
2121 Lake Street  
Hanover Park, IL 60133-4398

630-823-5600  
FAX 630-823-5786  
www.hpil.org

**PRESIDENT**  
RODNEY S. CRAIG

**VILLAGE CLERK**  
EIRA CORRAL

**TRUSTEES**  
WILLIAM CANNON  
JAMES KEMPER  
JENNI KONSTANZER  
JON KUNKEL  
RICK ROBERTS  
EDWARD J. ZIMEL, JR.

**VILLAGE MANAGER**  
JULIANA A. MALLER

## VILLAGE OF HANOVER PARK

### VILLAGE BOARD REGULAR WORKSHOP MEETING Municipal Building: 2121 W. Lake Street Hanover Park, IL 60133

Thursday, February 21, 2013  
6:00 p.m.

#### AGENDA

1. **CALL TO ORDER-ROLL CALL**
2. **ACCEPTANCE OF AGENDA**
3. **REGULAR BOARD MEETING AGENDA ITEM REVIEW**
4. **DISCUSSION ITEMS**
  - a. Amendment to PUD Special Use and Minor Changes to PUD Plat for Propane Tank at Menards
  - b. Fiscal Year 2013-2014 Proposed Budget
  - c. Home Rule Sales Tax Increase
  - d. Illinois Cooperative Job Order Contract
5. **STAFF UPDATES**
  - a. Hanover Square Shopping Center
    - i. Property Manager's Report
  - b. Village Hall Remodel
6. **NEW BUSINESS**
7. **ADJOURNMENT**

**Workshop Meeting 2/21/13**

**Page 1**



**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager  
Katie Bowman, Village Planner

**SUBJECT:** Amendment to PUD Special Use and Minor Change to PUD Plat for Propane Tank at Menards

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**MEETING DATE:** February 21, 2013 – Board Workshop

**Executive Summary**

The Village has received a request for an Amendment to the Planned Unit Development Special Use and a Minor Change to the Planned Unit Development Plat for a automobile service station special use (propane dispensary) and a reduction in the number of parking spaces from Menards.

**Background**

The applicant proposes to operate a 1,000 gallon propane tank intended to dispense to propane-fueled automobiles and machinery, as well to refill smaller propane tanks for consumer use, in the parking lot of the Menards hardware store. The service is being installed as a part of State of Illinois initiative to promote clean fuels and alternative energy.

The subject property is located at 7435 Barrington Road, at the northeast corner of the intersection of Barrington and Irving Park Roads. The property is zoned B-2 Local Business District. The area is currently used for 8 parking spaces. The adjacent land use to the north is R-4 Multi-Family Residence District, to the east is R-2 Single-Family Detached Residence District and B-2 Local Business District, to the south and west are B-2 Local Business District. The subject property is located within the Menards Planned Unit Development, which was approved as a Planned Unit Development Plat with a special use for a Planned Unit Development on June 30, 2005 by Ordinance O-05-30.

**Discussion**

The proposed propane dispensary is classified in the Zoning Ordinance as an Automobile Service Station, which requires Special Use approval. It is proposed to operate as accessory to the main Menards store, serving this principal use in function, and having a lesser size and intensity of use. The propane dispensary use is to be operated by certified personnel and will not be 'self-serve.' The hours of operation are to be the same as that of the store, currently as 6:30 am – 10:00 pm on Monday-Saturday and 8:00 am – 8:00 pm on Sunday. The location of the tank is proposed so that it may be viewed and easily accessed by personnel at the Menards service desk. The service area will be managed and operated by Menards. The Ferrellgas propane company will install and service the propane tank, as well as train Menards personnel for propane dispensing certification.

The use is to be located in the northeast corner of the Menards parking lot, within an approximately 1,454 square foot area. The tank will be located within a 348 square foot enclosure, surrounded by a 6 foot tall wood composite fence. A 9 foot high green metal ‘versatube’ canopy will be located within the enclosure to cover a small storage shed and other equipment. The tank may be accessed via a dispensing pump and credit card reader, located outside of the fence and enclosed within two 48 inch safety bollards. Additional vehicle loading and waiting will be provided in 3 stacked loading spaces and 3 temporary parking spaces to the east. See Exhibits 1 and 2 for Site Plan and Elevations.

Based upon operation of the service at similar stores in Illinois, the applicant estimates that approximately 2-4 customers per hour will access the tanks, including 1-2 customers per hour filling individual propane cylinders. In total, it is estimated that 19 customers will access the tank to fill individual cylinders a day and 4-10 customers will access the tank to fill propane-fueled vehicles (including 4 Menards vehicles). As the location of a vehicle filling valve is typically on the driver’s side, traffic flow is proposed to travel from east to west, with direct access from the middle entry drive on Bristol Lane and indirect access from the entry drives along Barrington and Irving Park Roads.

**Staff Comment**

**Amendment to Planned Unit Development Special Use**

Staff finds the proposed Automobile Service Station use to be consistent with the purpose of the original Planned Unit Development Special Use, being a complimentary and secondary use to the main hardware store use. The automobile service station use is also appropriate for the B-2 district and the long-term land use plans for the property, which is to “provide for a wide range of retail stores and related commercial establishments providing for both day-to-day and occasional shopping needs.” Staff finds that the proposed special use will have limited physical impact on surrounding properties, as the volume of customers is not expected to be high and the use is to be contained within the existing parking lot. The proposed use will bring an additional service to the area that does not exist in the vicinity and is within a growing sector.

However, Staff does not find that the property meets the goals of the Irving Park Corridor Study and Comprehensive Plan for the area, particularly as they relate to quality of physical appearance and enforcement of landscape codes. Conditions to address this inconsistency are discussed below.

**Minor Change to the Planned Unit Development Plat**

The development proposed will require a Minor Change to the Planned Unit Development (PUD) Plat on the property to reduce the overall number of parking spaces, and to reduce the required number of stacking spaces for a drive through facility. Minor PUD changes are those which do not change the concept or intent of the development. A minor PUD change is found to be appropriate here, as the use will be accessory to that of the main hardware store use and does not include a permanent structure. There will be no changes to the overall use and impact of the site, and specifically no change to the following: density, open space, roadways, ingress/egress, building locations, and use of existing structures.

The installation of this use will require a reduction in the overall number of parking spaces for the primary Menards hardware store use by 8, from 444 to 436. The original Planned Unit Development approval for the property included a variance for the reduction in the overall number of parking spaces from the 1,109 total required spaces for the retail and warehouse uses onsite. The applicant finds that the current number of parking spaces serves their use sufficiently, and Staff observations confirm this. The relatively small reduction of spaces is not expected to have significant impact on the ability of the parking lot to serve its customers.

The proposed location of this use will also require a reduction in the number of stacked parking spaces required for waiting in drive-through facilities. A minimum of 8 stacking spaces are required per drive through lane. A total of 3 stacking spaces and 3 temporary parking spaces are provided for this use. Based upon Staff and Development Commission recommendations, the applicant has adjusted the location of the enclosure. The location has been moved to the west to allow for more vehicles to wait in line to the rear (east).

### Conditions

The Development Commission considered the request for an Amendment to the PUD Special Use and a Minor Change to the PUD Plat at their meeting of January 17, 2013. After discussion, the majority of the Development Commissioners recommended approval of the requests. They recommended several conditions to ensure a limited impact of the use on the surrounding properties and to bring the property closer to conformance with Village Codes and the recommendations of the Irving Park Corridor Study.

Tank Location and Parking – Based upon the Development Commission and Staff's recommendation, the applicant has moved the location of the tank enclosure to the west of its originally proposed location (Exhibit 2). This will allow for additional stacked parking spaces for vehicles waiting to the east to use the tank. Several Development Commissioners also recommended that additional spaces be blocked off for 'no parking' to the rear (south) of the enclosure as a safety measure. They asked Staff evaluate further and recommend whether any additional site plan changes were needed, taking into consideration safety requirements and minimized loss of parking spaces.

The Hanover Park Fire Department and State Fire Marshall have reviewed the currently proposed plans, which are standard across stores statewide, noting that they do not find the placement of parking spaces to the south of the enclosure to be a safety hazard. Staff has evaluated this concern and recommends that the currently proposed plans, dated February 8, 2013 be approved, with no further parking spaces removed.

Landscaping – Existing landscaping onsite is significantly below that required by current code. Considering the parking lot requirements alone, only 49% of required landscaped area, 65% of required trees, and 3.8% of required shrubs are provided. The river rock ground cover in parking lot islands is not in conformance, only vegetative ground cover such as mulch or grass may be used. Additionally, the two freestanding signs do not have the any foundation landscaping, which is required to include at least 6 shrubs in a 2 foot radius landscaped area around the sign.

The current landscape plan was approved as a part of the Menards Planned Unit Development Special Use and Plat. However, when the PUD is amended in order to alter the Special Use and Plat, as is occurring here

applied. Both the Development Commission and Staff recommend that conditions be imposed to ensure that the landscaping onsite be brought closer into conformance with current code. Such improvements will bring it closer to that required for other properties throughout the area and help to enact recommendations of the Irving Park Corridor Study and Comprehensive Plan.

The Irving Park study notes the importance of properties at the intersection of Barrington and Irving Park Roads, encouraging the Village to work with landlords to improve their properties so that they project a positive image of the Village that compliments neighboring communities. The Menards property is a large and important part of this intersection that should serve as an example to other properties, rather than an exception. The Comprehensive Plan calls for quality and maintained landscaping that provides adequate buffering and screening of a development throughout the Irving Park Road Corridor.

As such, recommend a condition that additional landscaping be added throughout the site. The Development Commission recommended that additional shrubs be added throughout all parking lot islands and additional landscaping be installed around the two freestanding signs to meet Village Code, with the final landscape plan subject to approval by the Village Planner. Staff agrees with the Development Commission's recommendation, and adds that enough shrubs should be added to bring the landscaping *significantly* closer to the total amount required onsite. Taking into consideration that 49% of the required landscape area is provided, Staff recommends that at least 49%, or 266, of the 542 shrubs required be installed. With 21 shrubs in the parking lot at this time, an additional 245 shrubs are recommended to reach a total of 266.

The applicant has discussed this recommendation with Staff and has proposed to install 45 additional shrubs throughout the parking lot islands (2-3 per island) and to provide landscaping that exceeds code around the freestanding sign on Irving Park Road (see Exhibit 3). Staff does not find this proposal to be acceptable and recommends that additional shrubs be added at the Barrington Road sign, throughout all parking lot islands, and along the entire long island to the south and in islands to the north where no additional shrubs are currently proposed.

### **Recommended Action**

Staff recommends approval of the request for an Amendment to the PUD Special Use and Minor Change to the PUD Plat with the following conditions:

1. The property shall conform to the site plan, dated February 8, 2013, by Menard, Inc. Store Planning & Construction, with the final site plan subject to approval by the Village Planner.
2. Additional landscape improvements are to be installed throughout the site, **to include additional shrubs throughout all parking lot islands to meet 49% of the required number, and additional landscaping installed around freestanding signs to meet Village Code**, with the final landscape plan subject to approval by the Village Planner.
3. No signs are approved as a part of this request.
4. Automobile Service Station Use must be operated by certified personnel, no self-serve is permitted.

- 5. Automobile Service Station Use may only be operated during the normal hours of operation for the primary Menards retail store.
- 6. Automobile Service Station Use must remain accessory to the primary Menards retail hardware store use, being subordinate in size and intensity, and under the same ownership and control as the primary use of a Menards hardware store.

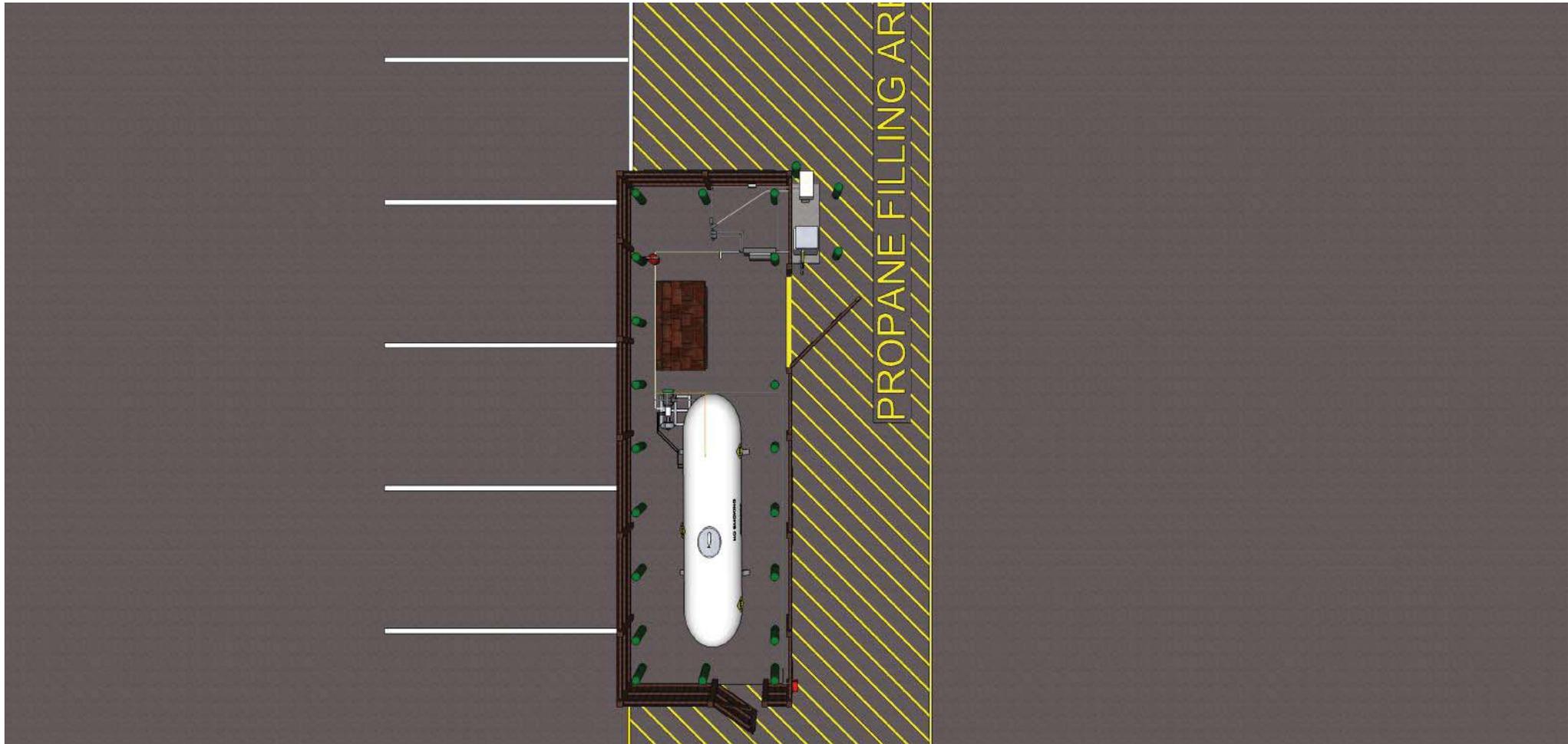
Staff requests that the Village President and Board of Trustees discuss the application. If approval is recommended, Staff requests that the Village Board consider conditions that would help to improve the quality of the landscaping in order to mitigate the impact of the proposed use, consistently enforce codes, and meet the goals of the Irving Park Corridor Study and Comprehensive Plan for the area.

**Attachments**

- Exhibit 1 – Elevations
- Exhibit 2 – Site Plan
- Exhibit 3 – Landscape Plan
- Exhibit 4 – Development Commission Findings of Fact

<b>Budgeted Item:</b>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<b>Budgeted Amount:</b>	\$ N/A	
<b>Actual Cost:</b>	\$ N/A	
<b>Account Number:</b>	N/A	









# Updated Site Plan



**MENARDS®**  
HANOVER PARK, IL

DISCOUNT TIRE

ADDITIONAL LANDSCAPING ADDED AROUND PYLON SIGN (SEE PLAN L1)



HANOVER PARK PROPANE SALES - YTD 2012  
PROPANE CYLINDERS  
6738 201b CYLINDERS TOTAL  
MONTHLY AVERAGE = 585 CYLINDERS  
DAILY AVERAGE = 19 CYLINDERS

BASED ON THE STORE BEING OPEN 15 1/2 HOURS PER DAY, WE ANTICIPATE VEHICLE TRAFFIC FOR CYLINDER FILLS TO BE 1-2 PER HOUR.

**AUTO FUEL:**  
WE ANTICIPATE FILLING FOUR MENARD PROPANE VEHICLES DAILY. TYPICALLY THEY WOULD BE FILLED FIRST THING EACH MORNING.

IT IS OUR HOPE THAT AS WORD SPREADS, OTHER PROPANE POWERED VEHICLES WILL USE THIS STATION. HOWEVER, WE DO NOT ANTICIPATE THE VOLUME OF AUTO GAS SALES TO SURPASS THAT OF CYLINDER FILLS.

SINCE THE LOCATION OF THE FILLING VALVE IS TYPICALLY ON THE DRIVER SIDE, TRAFFIC FOR THIS OPERATION WILL TRAVEL FROM EAST TO WEST AS SHOWN.

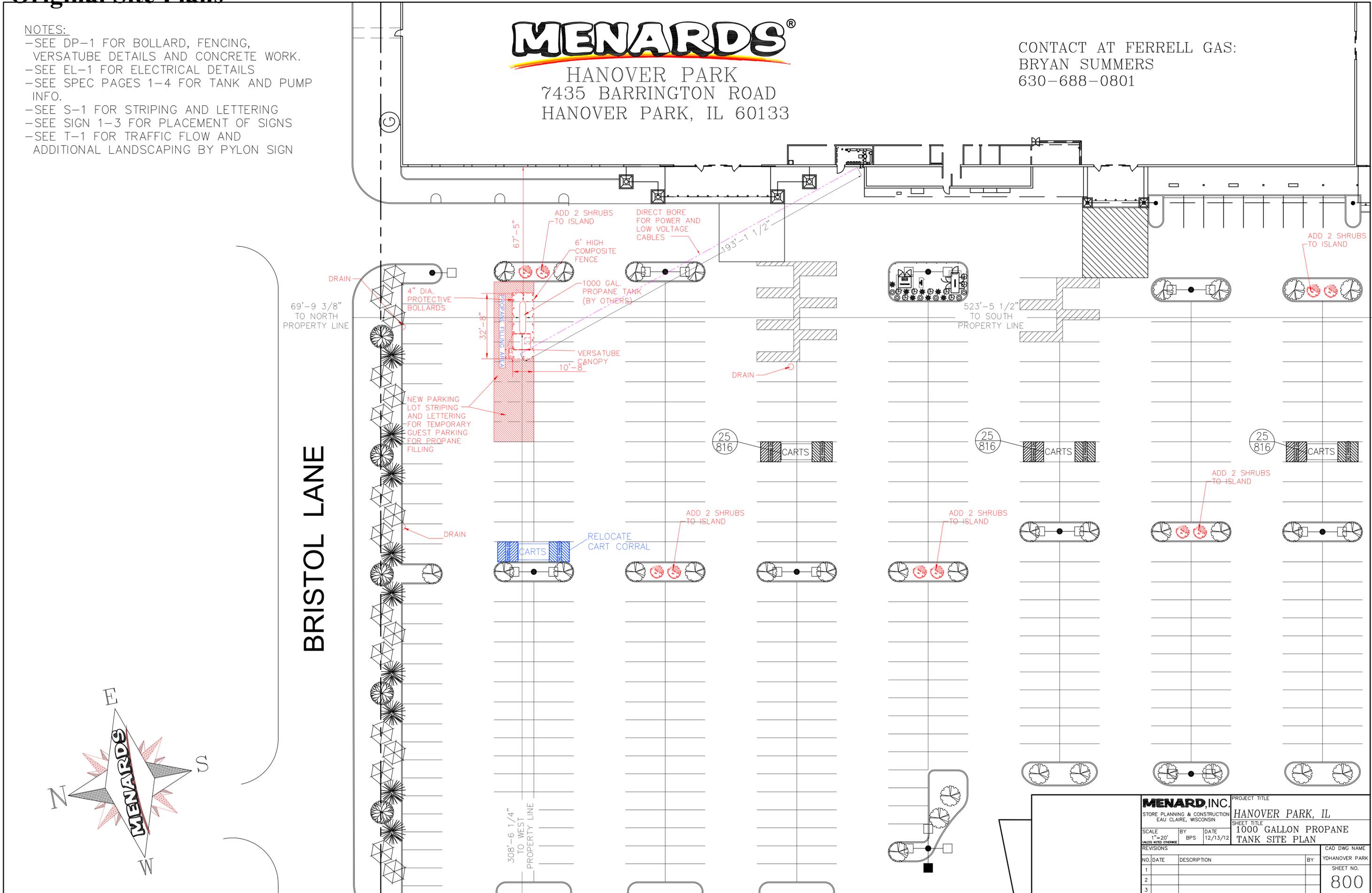
<b>MENARD, INC.</b>		PROJECT TITLE	
STORE PLANNING & CONSTRUCTION EAU CLAIRE, WISCONSIN		HANOVER PARK, IL	
SCALE 1"=50'		SHEET TITLE	
UNLESS NOTED OTHERWISE		TRAFFIC FLOW	
BY BPS		DATE 12/13/12	
NO. DATE		DESCRIPTION	
1 2/8/13		REVISE LOCATION OF PROPANE DISPENSER	
2			
3			
		BY YDHANOVER PARK	
		SHEET NO.	
		- 1	
		Page 11	

Workshop Meeting 2/21/13

**MENARDS®**  
 HANOVER PARK  
 7435 BARRINGTON ROAD  
 HANOVER PARK, IL 60133

CONTACT AT FERRELL GAS:  
 BRYAN SUMMERS  
 630-688-0801

- NOTES:
- SEE DP-1 FOR BOLLARD, FENCING, VERSATUBE DETAILS AND CONCRETE WORK.
  - SEE EL-1 FOR ELECTRICAL DETAILS
  - SEE SPEC PAGES 1-4 FOR TANK AND PUMP INFO.
  - SEE S-1 FOR STRIPING AND LETTERING
  - SEE SIGN 1-3 FOR PLACEMENT OF SIGNS
  - SEE T-1 FOR TRAFFIC FLOW AND ADDITIONAL LANDSCAPING BY PYLON SIGN



<b>MENARD INC.</b>		PROJECT TITLE	
STORE PLANNING & CONSTRUCTION EAU CLAIRE, WISCONSIN		HANOVER PARK, IL	
SCALE 1"=20' UNLESS NOTED OTHERWISE		SHEET TITLE 1000 GALLON PROPANE TANK SITE PLAN	
BY BPS	DATE 12/13/12	CAD DWG NAME YDHANOVER PARK	
REVISIONS		SHEET NO. 800	
NO.	DATE	DESCRIPTION	BY
1			
2			
3			



HANOVER PARK PROPANE SALES - YTD 2012

PROPANE CYLINDERS  
6738 201b CYLINDERS TOTAL

MONTHLY AVERAGE = 585 CYLINDERS

DAILY AVERAGE = 19 CYLINDERS

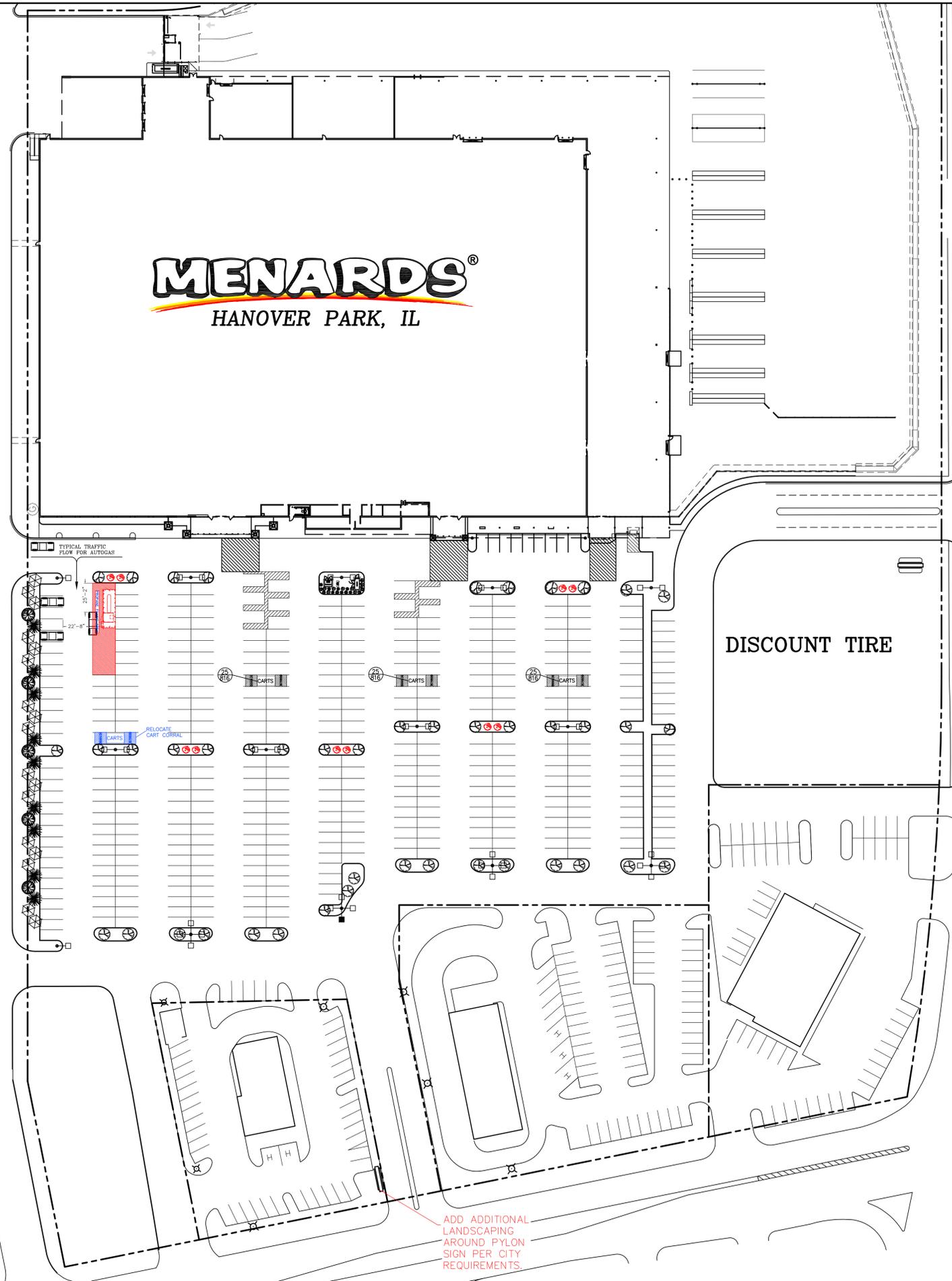
BASED ON THE STORE BEING OPEN 15 1/2 HOURS PER DAY,  
WE ANTICIPATE VEHICLE TRAFFIC FOR CYLINDER FILLS TO BE  
1-2 PER HOUR.

AUTO FUEL:

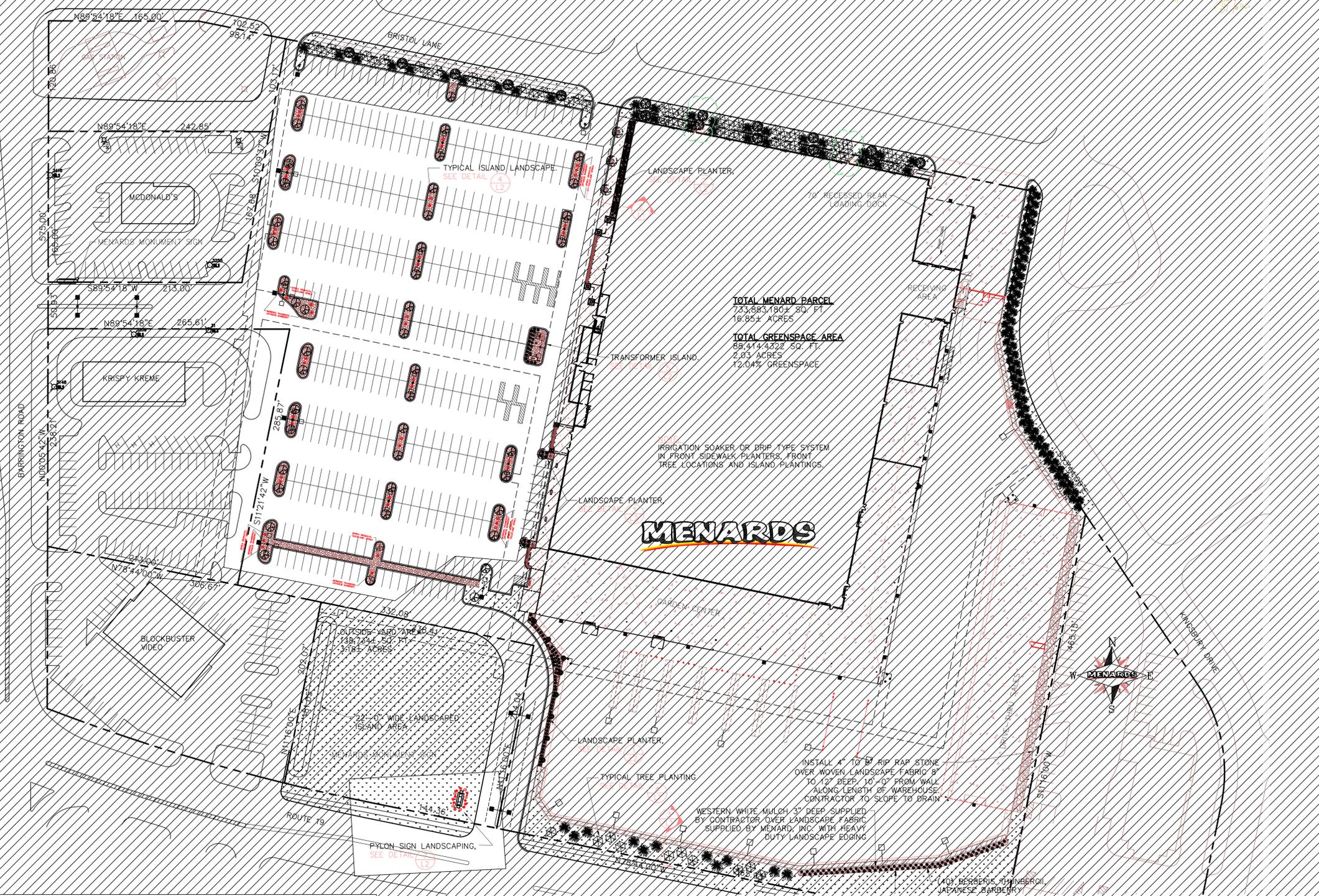
WE ANTICIPATE FILLING FOUR MENARD PROPANE VEHICLES  
DAILY. TYPICALLY THEY WOULD BE FILLED FIRST THING EACH  
MORNING.

IT IS OUR HOPE THAT AS WORD SPREADS, OTHER PROPANE  
POWERED VEHICLES WILL USE THIS STATION. HOWEVER, WE DO  
NOT ANTICIPATE THE VOLUME OF AUTO GAS SALES TO SURPASS  
THAT OF CYLINDER FILLS.

SINCE THE LOCATION OF THE FILLING VALVE IS TYPICALLY ON  
THE DRIVER SIDE, TRAFFIC FOR THIS OPERATION WILL TRAVEL  
FROM EAST TO WEST AS SHOWN.



<b>MENARD INC.</b>		PROJECT TITLE	
STORE PLANNING & CONSTRUCTION EAU CLAIRE, WISCONSIN		HANOVER PARK, IL	
SCALE 1"=50' UNLESS NOTED OTHERWISE		BY BPS	DATE 12/13/12
		SHEET TITLE TRAFFIC FLOW	
REVISIONS		CAD DWG NAME	
NO.	DATE	DESCRIPTION	BY
1			
2			
3			
			YDHANOVER PARK SHEET NO. T-1

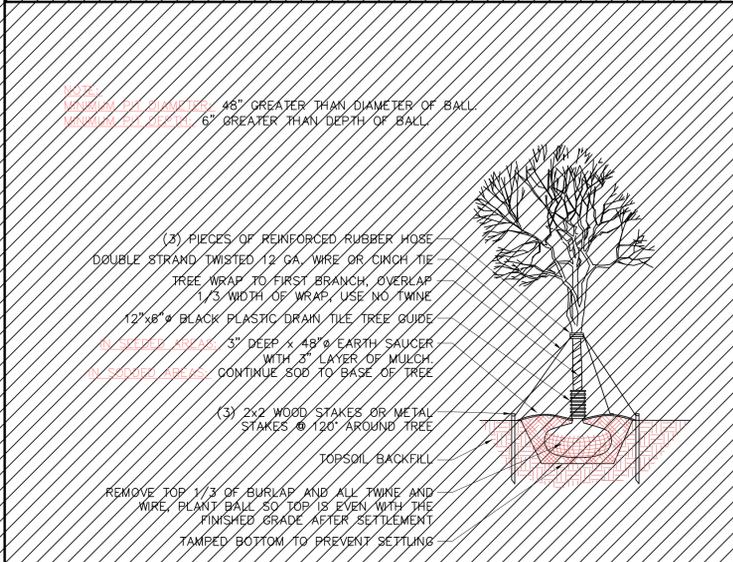
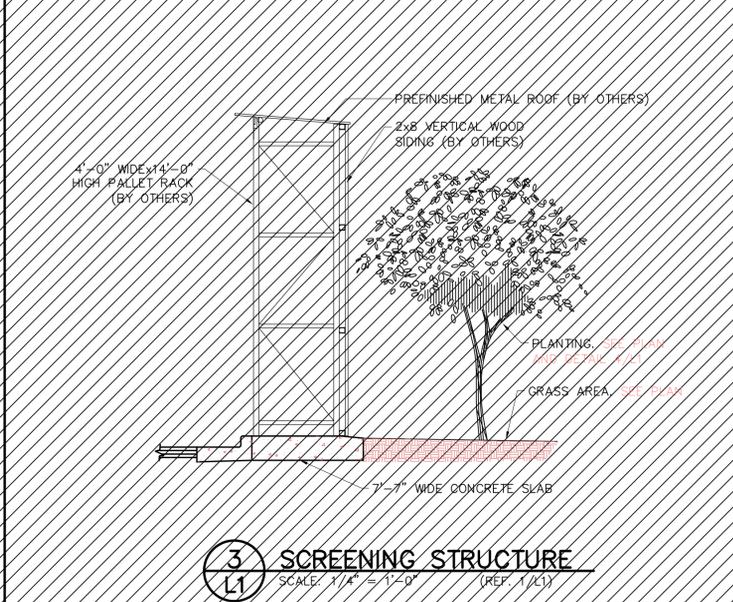
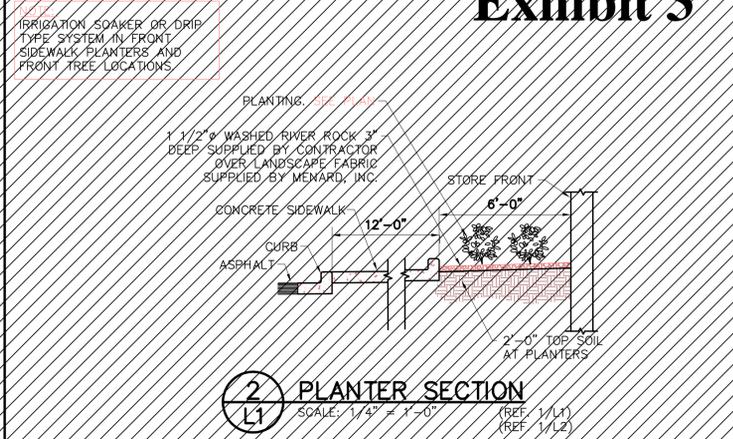


**1 LANDSCAPE SITE PLAN**  
SCALE: 1" = 60'-0"

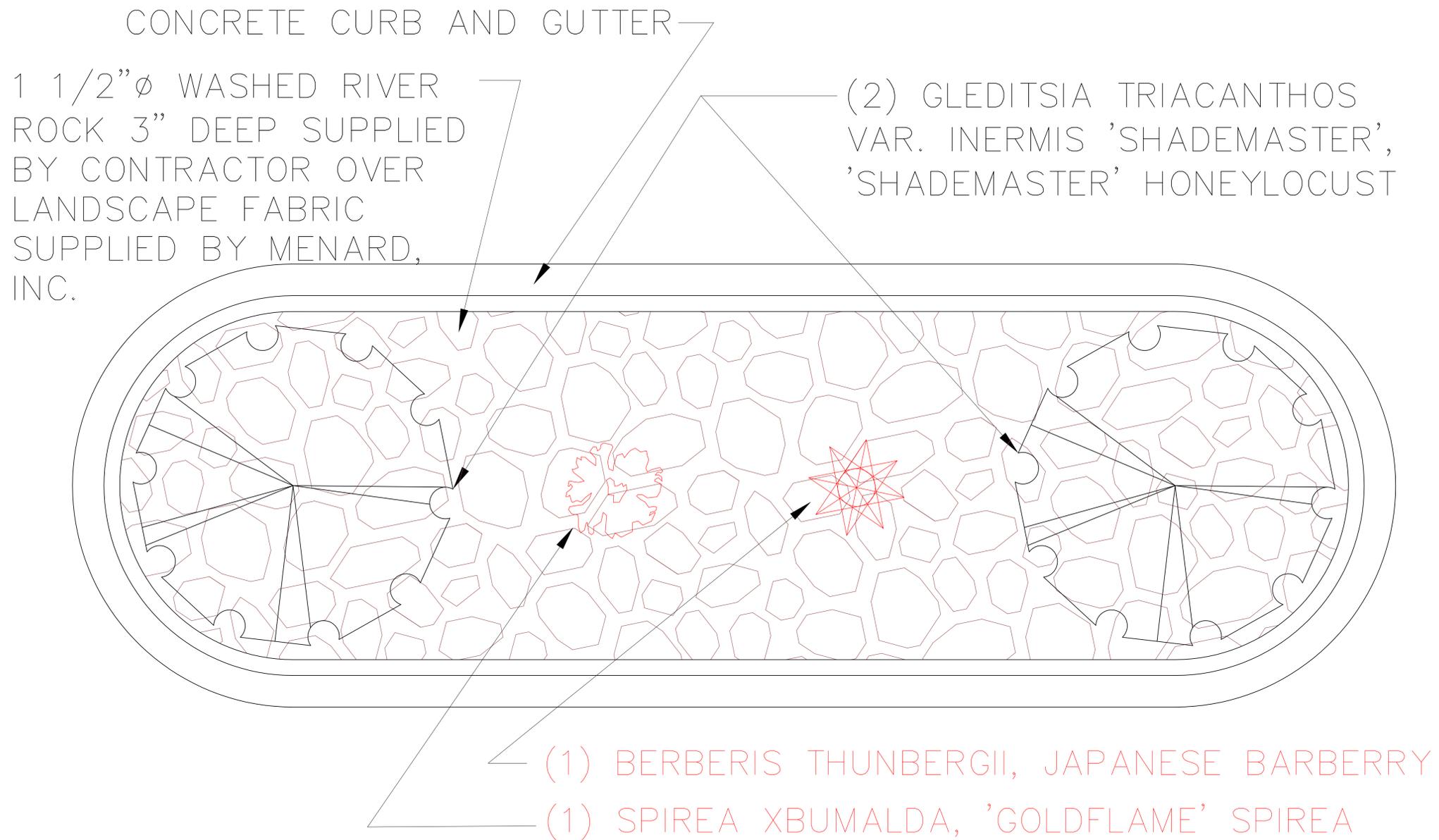
LANDSCAPE LEGEND			
SYMBOL	SCIENTIFIC, COMMON NAME	SIZE	QUANTITY
	GLEDTISIA TRIACANTHOS VAR. INERMIS 'SHADEMASTER', 'SHADEMASTER' HONEYLOCUST	1 1/2" DIA.	44
	TILIA CORDATA 'GREENSPIRE', 'GREENSPIRE' LITTLELEAF LINDEN	1 1/2" DIA.	16
	PICEA PUNGENS, COLORADO SPRUCE	5'-0" TALL	118
	MALUS FLORIBUNDA, JAPANESE FLOWERING CRABAPPLE	1 1/2" DIA.	58
	ACER PLATANOIDES 'COLUMNARE', 'COLUMNARE' NORWAY MAPLE	1 1/2" DIA.	5
	BERBERIS THUNBERGII, JAPANESE BARBERRY	3 GALLON	156
	SPIRAEA X BUMALDA 'GOLDFLAME', 'GOLDFLAME' SPIREA	3 GALLON	103
	JUNIPERUS HORIZONTALIS 'BAR HARBOR', 'BAR HARBOR' JUNIPER	3 GALLON	62
	HYDROSEED		
	1 1/2" WASHED RIVER ROCK (ISLANDS AND PLANTERS) 4" TO 8" ROCK RIP-RAP (BEHIND WAREHOUSE)		
	WESTERN WHITE MULCH		

- NOTES:**
1. PLANTING ARRANGEMENT AND QUANTITIES APPROVED BY MENARD, INC. PRIOR TO INSTALLATION.
  2. ALL TREES AND PLANTS TO BE APPROVED BY MENARD, INC. PRIOR TO INSTALLATION.
  3. DECIDUOUS SHADE TREES TO BE OF A MIN. CALIPER MEASURED AT A POINT 6" ABOVE GROUND LEVEL. SEE ABOVE FOR CALIPER SIZES REQUIRED.
  4. ALL PLANTS SHALL BE INSTALLED WITHIN MENARDS PROPERTY LINES.
  5. CONTRACTOR IS RESPONSIBLE TO SUPPLY WATER NECESSARY TO PROMOTE AND MAINTAIN HEALTHY PLANTINGS.
  6. THE SURFACE OF THE TOPSOIL SHALL NOT CONTAIN ANY CLODS, LUMPS, ROCKS, DEBRIS, ETC. LARGER THAN 1/2" DIAMETER.

- IRRIGATION SYSTEM:**
1. SYSTEM IS A DESIGN/BUILD SYSTEM BY THE CONTRACTOR.
  2. SUBMIT SHOP DRAWINGS AND CUT SHEETS TO MENARD, INC. FOR APPROVAL PRIOR TO ANY INSTALLATION. INCLUDE AS-BUILT DRAWINGS AFTER INSTALLATION.
  3. ALL MATERIALS SUPPLIED AND INSTALLED BY CONTRACTOR.
  4. SYSTEM TO PROVIDE 100% COVERAGE OF ALL LANDSCAPED AREAS.
  5. IRRIGATION SYSTEM TO BE MANUFACTURED BY ORBIT OR APPROVED EQUAL.
  6. CONTROL PANEL TIME CLOCK WITH LOCKABLE COVER TO BE INSTALLED INSIDE SPRINKLER ROOM.
  7. TWO YEAR MAINTENANCE INCLUDING STARTUP AND WINTERIZATION TO BE INCLUDED.
  8. ALL SPRINKLER MAINS AND EQUIPMENT TO BE INSTALLED WITHIN MENARDS PROPERTY LINES.
  9. IRRIGATION CONTROL PANEL SHALL BE MOUNTED IN SPRINKLER ROOM. IRRIGATION WATER SOURCE TO COME OUT OF BUILDING FROM SPRINKLER ROOM. (PLUMBER WILL SUPPLY 2" COPPER PIPE WITH SHUT OFF VALVES, WATER METER AND BACK FLOW PREVENTER PER PLUMBING RISER DIAGRAM.)
  10. IRRIGATION SOAKER OR DRIP TYPE SYSTEM IN FRONT SIDEWALK PLANTERS AND FRONT TREE LOCATIONS AND ALL ISLANDS WITH PLANTINGS.
  11. INSTALL SHUT OFF VALVES IN IRRIGATION SYSTEM AT ALL OUTLOT AND ADJOINING AREAS TO ALLOW SEPARATION OF SYSTEM IN CASE OF DAMAGE DUE TO FUTURE DEVELOPMENT.
  12. INSTALL A BLOWOUT IN THE SPRINKLER ROOM FOR WINTERIZATION OF THE IRRIGATION SYSTEM.



<b>MENARD INC.</b>		PROJECT TITLE		R5 2008	
STORE DESIGN DEPARTMENT		EAU CLAIRE, WISCONSIN		HANOVER PARK, IL	
SCALE		DRAWN BY		DATE	
AS NOTED		KWK		12-04-07	
LANDSCAPE SITE PLAN		SHEET TITLE		LANDSCAPE SITE PLAN	
REVISIONS		NO.		DATE	
DESCRIPTION		BY		SHEET NO.	
1 3-28-08 ADD DOORS AND SIDEWALKS AS SHOWN		KWK		1	
2/11/13 ADD SHRUBS TO PARKING LOT ISLANDS					



NOTE:  
IRRIGATION SOAKER OR DRIP TYPE SYSTEM IN FRONT SIDEWALK PLANTERS AND FRONT TREE LOCATIONS.

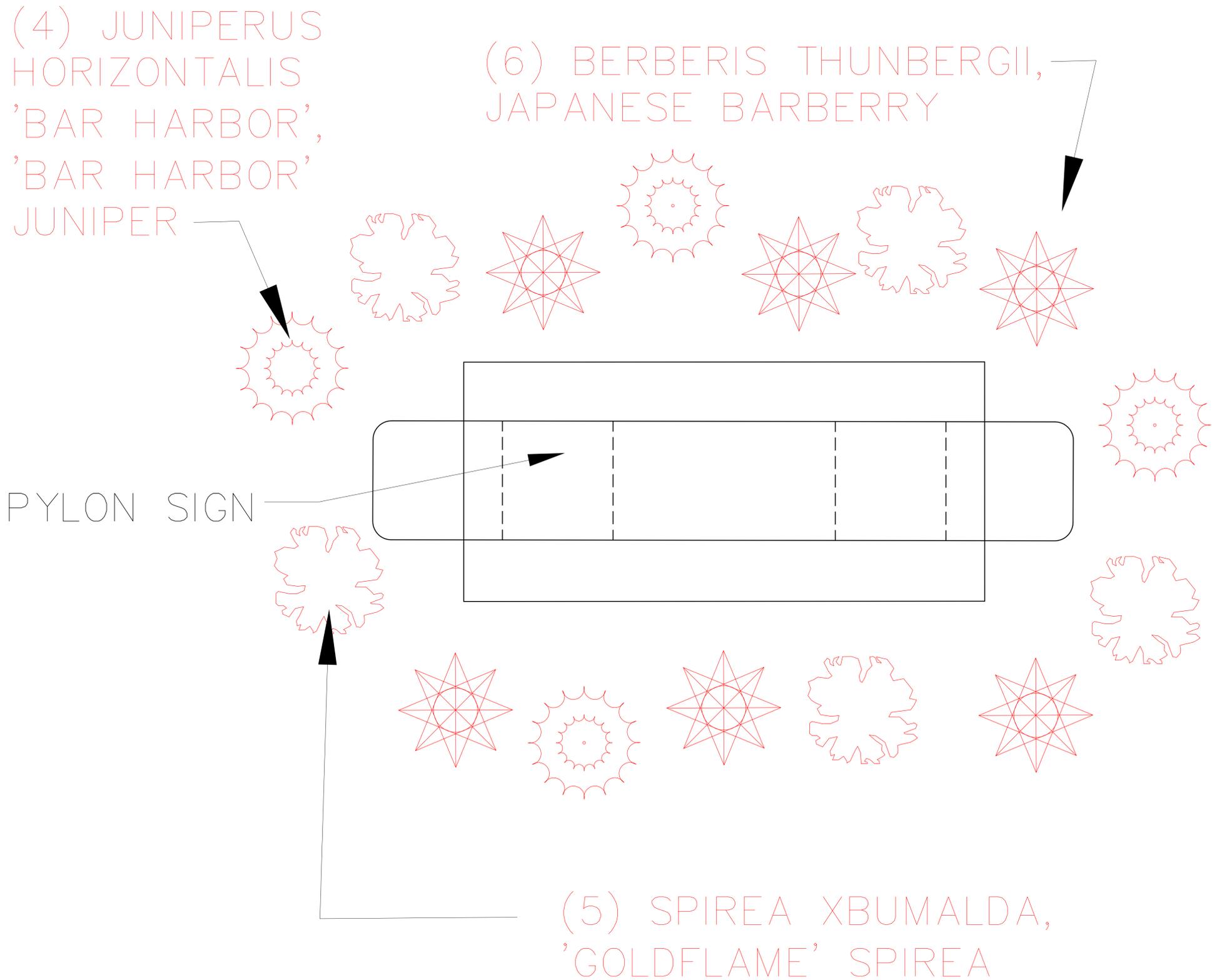
NOTE:  
ISLANDS VARY IN SHAPE. IN ISLANDS WITH LIGHT POLES, CENTER SHRUBS BETWEEN LIGHT POLE BASE AND TREE. SEE SITE PLAN.

4  
L2

TYPICAL ISLAND LANDSCAPE

SCALE: 1/8" = 1'-0"

(REF. 1/L1)



7  
L2

PYLON SIGN LANDSCAPE DETAIL

- NOTES:
- SEE DP-1 FOR BOLLARD, FENCING, VERSATUBE DETAILS AND CONCRETE WORK.
  - SEE EL-1 FOR ELECTRICAL DETAILS
  - SEE SPEC PAGES 1-4 FOR TANK AND PUMP INFO.
  - SEE S-1 FOR STRIPING AND LETTERING
  - SEE SIGN 1-3 FOR PLACEMENT OF SIGNS
  - SEE T-1 FOR TRAFFIC FLOW

# MENARDS®

HANOVER PARK  
7435 BARRINGTON ROAD  
HANOVER PARK, IL 60133

CONTACT AT FERRELL GAS:  
BRYAN SUMMERS  
630-688-0801

69'-9 3/8"  
TO NORTH  
PROPERTY LINE

BRISTOL LANE

4" DIA.  
PROTECTIVE  
BOLLARDS

NEW PARKING  
LOT STRIPING  
AND LETTERING

DRAIN

67'-5"

32'-8"

6" HIGH  
COMPOSITE  
FENCE

1000 GAL.  
PROPANE TANK  
(BY OTHERS)

VERSATUBE  
CANOPY

10'-8"

ADD 2 SHRUBS  
TO ISLAND

DIRECT BORE  
FOR POWER AND  
LOW VOLTAGE  
CABLES

193'-1 1/2"

25  
816

CARTS

ADD 2 SHRUBS  
TO ISLAND

CARTS

RELOCATE  
CART CORRAL

523'-5 1/2"  
TO SOUTH  
PROPERTY LINE

25  
816

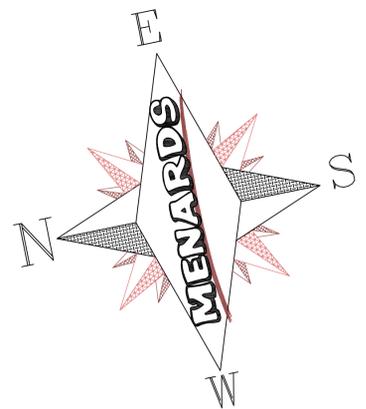
CARTS

ADD 2 SHRUBS  
TO ISLAND

25  
816

CARTS

ADD 2 SHRUBS  
TO ISLAND



308'-6 1/4"  
TO WEST  
PROPERTY LINE

<b>MENARD INC.</b>		PROJECT TITLE	
STORE PLANNING & CONSTRUCTION EAU CLAIRE, WISCONSIN		HANOVER PARK, IL	
SCALE 1"=20' UNLESS NOTED OTHERWISE		SHEET TITLE 1000 GALLON PROPANE TANK SITE PLAN	
BY BPS	DATE 12/13/12	CAD DWG NAME YDHANOVER PARK	
REVISIONS		SHEET NO. 800	
NO.	DATE	DESCRIPTION	BY
1			
2			
3			

**DEVELOPMENT COMMISSION**  
**FINDINGS OF FACT**  
**7435 BARRINGTON ROAD – MENARDS**  
**MINOR CHANGE TO PLANNED UNIT DEVELOPMENT PLAT AND**  
**AMENDMENT TO PLANNED UNIT DEVELOPMENT SPECIAL USE**

**I. Subject**

Consideration of a request by Allen Silbernagel (applicant) on behalf of Menard, Inc. (property owner) for a Minor Change to the Planned Unit Development Plat and Amendment the Planned Unit Development Special Use pursuant to the Village of Hanover Park Zoning Ordinance.

Specifically, the following items must be approved:

- Minor Change to the Planned Unit Development Plat, to reduce the number of parking spaces, from Section 110-4.6.7.b
- Amendment to the Planned Unit Development Special Use, to include an Automobile Service Station, from Section 110-5.9.2.c

**II. Findings**

On January 17, 2013 after due notice as required by law, the Hanover Park Development Commission held a public hearing on the subject request concerning the Minor Change to the Planned Unit Development Plat. No objectors appeared and no written objections were filed.

The Development Commission has made the following findings regarding the request to amend the Planned Unit Development Special Use:

**A. Public Health, Safety, and Welfare**

The proposed use will not negatively impact the public health, safety or welfare of the community. Compliance with all pertinent state and local requirements related to propane tanks will be confirmed prior to issuance of a Building Permit.

**B. Surrounding Property Use and Value**

The proposed special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the uses already lawfully established or permitted, nor substantially diminish and impair property values within the neighborhood. The use will be contained within the subject property and will increase the utilization of the subject property.

**C. Conformance with Comprehensive Plan**

The proposed development is generally in conformance with the goals and objectives set forth in the Comprehensive Plan to “foster a diverse property and sales tax base that expands the Village’s supply of goods and services and increases employment opportunities.” As conditioned, it is also generally in conformance with the recommendations of the Irving Park Corridor Study to support current successful businesses and improve the identity of the area.

**D. Development and Improvement of Surrounding Property**

The proposed development will not impede the normal and orderly development and improvement of surrounding property. The site is designed and use conditioned so as to mitigate potential off-site impacts and allow for the use to be fully served onsite.

**E. Utilities, Access Roads, and Drainage**

All utilities will be installed according to Engineering, Fire, Building and other life safety regulations. Existing access roads provide safe and efficient on-site traffic flow.

**F. Ingress and Egress to Public Streets**

Ingress and Egress to the site from Barrington Road, Irving Park Road, and Bristol Lane is provided by multiple existing access drives. No additional access facilities are required.

**G. Conformance with Zoning Restrictions**

The property is zoned B-2 Local Business District, which permits planned unit developments and auto service stations with a special use. With the exception of a reduction in the overall parking and stacked parking and landscaping, which was approved as constructed as a part of the planned unit development special use, the proposed site plan is in conformance with the restrictions of the Zoning Ordinance.

**H. Minimization of Adverse Effects**

As conditioned, the site plan will be designed to minimize potential adverse impacts to surrounding properties. Surrounding uses are compatible with the proposed special use. The proposed use does not present a significant expansion of the current commercial use.

**III. Recommendations**

Accordingly, by a vote of **5** to **2**, the Development Commission recommends approval of the request, subject to the following conditions:

1. The property shall conform to the site plan, dated December 13, 2012, by Menard, Inc. Store Planning & Construction, subject to the following change:
  - a. Location of tank enclosure is to be moved to the west and resulting alterations made to the location and number of stacked and temporary loading parking spaces, **taking into consideration safety requirements and minimized loss of parking spaces**, with final design to be approved by the Village Planner.
2. Additional landscape improvements are to be installed throughout the site, **to include additional shrubs throughout all parking lot islands as feasible and additional landscaping installed around freestanding signs to meet Village Code**, with the final landscape plan subject to approval by the Village Planner.
3. No signs are approved as a part of this request.
4. Automobile Service Station Use must be operated by certified personnel, no self-serve is permitted.
5. Automobile Service Station Use may only be operated during the normal hours of operation for the primary Menards retail store.
6. Automobile Service Station Use must remain accessory to the primary Menards retail hardware store use, being subordinate in size and intensity, and under the same ownership and control as the primary use of a Menards hardware store.

Exhibit 5 – Landscape Photos for Menards and Surrounding Properties

Menards – 7435 Barrington – Parking Lot & Signs – Summer and Winter



River Rock used in parking islands



Barrington Road Sign Base



Irving Park Road Sign on Vacant Lot

McDonald's – 7455 Barrington Road – Summer and Fall



McDonald's  
utilizing mulch

Menards  
utilizing rock

Former Krispy Kreme – 7425 Barrington Road – Fall and Winter



Krispy Kreme  
utilizing grass

Menards  
utilizing rock



Bank of America – 1500 Irving Park Road – Summer and Fall



Bank of America utilizing grass and mulch





**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager  
Rebekah Flakus, Finance Director

**SUBJECT:** Fiscal Year 2013-2014 Proposed Budget

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**MEETING DATE:** February 21, 2013 – Board Workshop

**Executive Summary**

Review the proposed Fiscal Year 2013-2014 Annual Budget and give direction to bring proposed budget to the March 21, 2013 Village Board Meeting for Approval.

**Discussion**

Staff presented a proposed Fiscal Year 2013-2014 Annual Budget to be reviewed by the Finance Committee on January 31, 2013. Review of the entire budget process and the steps Staff took to present a balanced budget were discussed and reviewed by the Committee. Revisions were made to ensure community programs and events were included at the same level they are in the Fiscal Year 2013 Budget. Staff supports the Finance Committee's recommended Budget, as the Budget remains balanced.

As part of the budget process, Staff worked with Village Manager Maller to reduce General Fund budgeted expenditures by \$1,135,548. The reductions include \$513,829 in personnel costs, \$30,299 in commodities, \$249,920 in contractual services and \$341,500 in capital outlay. These reductions and the revisions made by the Finance Committee bring the total General Fund Budgeted Expenditures to \$29,757,620. Significant expenditures within the proposed budget include funding the General Fund's portion of the ERP (software) System, staffing a Community Development Director Position, and providing sufficient funding for Capital Projects and Vehicle Replacement.

Included in the proposed Fiscal Year 2013-2014 Budget is a 0.25% Home Rule Sales Tax increase which should provide an additional \$940,000 in General Fund Revenues. Revenues throughout remain relatively stagnant in the General Fund except for Sales Tax and Income Tax. General Fund Proposed Fiscal Year 2013-2014 Revenues total \$29,527,849. Staff requests direction to proceed with the Home Rule Sales Tax increase in order to have the Ordinance filed before the State's deadline of April 1, 2013.

Use of General Fund Reserves in an amount of \$228,415 is proposed to balance the General Fund. Current Fiscal Year savings of holding positions open for as long as

Agreement Name: \_\_\_\_\_

**Workshop Meeting 2/21/13**

Executed By: \_\_\_\_\_

**Page 24**

possible has allowed for this amount of reserves to be available. The Fiscal Year 2013 budget projects a surplus within the General Fund of \$180,068 and is under budget by \$408,483. Staff is recommending using \$228,415 of the fund balance to fund the ERP (software) System in the Fiscal Year 2014 proposed Budget.

The Water & Sewer Fund Budgeted Revenues are \$11,171,924 for Fiscal Year 2013-2014. The \$653,288 increase over the Fiscal Year 2013 projected revenues is primarily due to anticipated water rate increases. Budgeted expenditures for the Water & Sewer Fund total \$12,123,132, an increase of \$1,073,706 compared to the Fiscal Year 2013 Budget. An increase in capital projects, vehicle maintenance and JAWA fixed costs are the majority of the difference.

Attached are budget details for all Village Funds, including additional breakdowns of Revenue and Expenditures for the General Fund.

### **Recommended Action**

Proceed with completion of the Fiscal Year 2013-2014 Annual Budget document and include on March 21, 2013 Village Board Meeting Agenda for final approval.

**Attachments:** All Funds Budget Summary, General Fund Budget highlights, Budget Detail by Fund, Home Rule Sales Tax Comparison Charts

<b>Budgeted Item:</b>	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<b>Budgeted Amount:</b>	\$			
<b>Actual Cost:</b>	\$			
<b>Account Number:</b>				

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Fund  
 Fiscal Year Ending April 30, 2014

Fund	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>					
General	\$ 26,195,317	\$ 30,301,117	\$ 28,905,047	\$ 28,956,112	\$ 29,527,849
Special Revenue Funds					
Road and Bridge	261,372	138,170	115,203	111,598	171,512
Motor Fuel Tax	1,601,607	1,159,787	2,434,196	992,762	1,801,611
	1,862,979	1,297,957	2,549,399	1,104,360	1,973,123
Debt Service Funds					
2001 General Obligation Bonds	461,525	382,677	-	-	-
2002 General Obligation Bond	397,614	1,003,616	-	-	-
2011 General Obligation Bonds	284,504	7,516,919	639,847	639,997	641,513
2010 General Obligation Bonds	167,264	613,150	835,896	836,197	795,610
2010A General Obligation Bonds	54,383	375,100	299,388	194,860	349,538
	1,365,301	9,891,462	1,775,131	1,671,054	1,786,661
Capital Projects Funds					
SSA #3	45,353	480	20,425	20,425	44,500
SSA #4	19,158	30,999	29,845	29,845	29,885
SSA #6	36	123,522	77,038	77,038	77,113
General Capital Projects	2,757,194	1,863,664	2,230,664	1,764,269	2,041,825
TIF #2 Capital Projects	3,202,953	865,692	-	-	-
TIF #3	733,743	973,305	678,250	1,637,951	1,885,000
SSA #5	361,749	175,423	367,710	315,020	385,200
TIF #4	244,038	247,230	342,954	100	61,500
Municipal Building Fund	5,923,008	1,269,636	-	-	-
	13,287,232	5,549,951	3,746,886	3,844,648	4,525,023
Enterprise Funds					
Water and Sewer	7,988,661	8,965,493	11,049,426	10,518,636	11,171,924
Commuter Parking Lot	266,809	328,852	409,336	339,405	411,532
Hanover Square	-	3,036,916	653,220	676,128	750,000
	8,255,470	12,331,261	12,111,982	11,534,169	12,333,456
Internal Service Fund					
Central Equipment	261,153	335,654	1,546,207	983,132	1,280,069
Employee Benefits	(12,026)	1,020,792	-	-	-
	249,127	1,356,446	1,546,207	983,132	1,280,069
Trust and Agency Funds					
Police Pension	3,676,677	2,222,360	3,356,876	3,393,229	3,107,839
Fire Pension	2,067,604	1,173,151	1,831,980	1,797,433	1,942,279
	5,744,281	3,395,511	5,188,856	5,190,662	5,050,118
Total Revenues	\$ 56,959,707	\$ 64,123,705	\$ 55,823,508	\$ 53,284,137	\$ 56,476,299

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary - Total by Fund  
 Fiscal Year Ending April 30, 2014

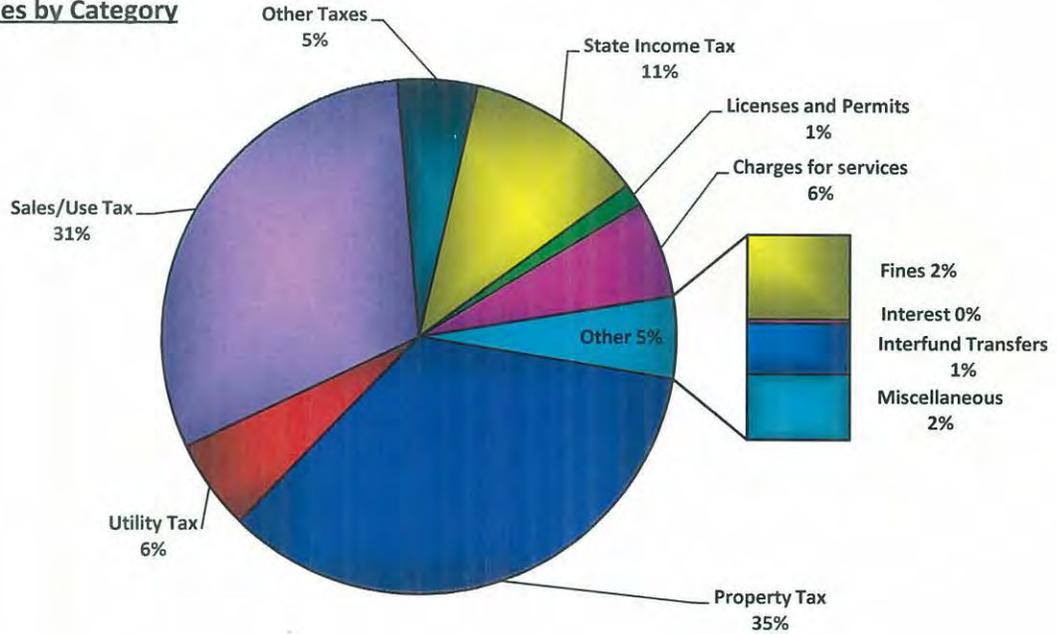
Fund	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Expenditures and Other Financing Uses</b>					
General	\$ 25,267,861	\$ 29,231,302	\$ 28,905,047	\$ 28,776,044	\$ 29,756,264
Special Revenue Funds					
Road and Bridge	242,308	61,552	115,203	110,816	140,000
Motor Fuel Tax	1,501,848	1,481,830	2,434,196	1,984,263	1,801,611
	1,744,156	1,543,382	2,549,399	2,095,079	1,941,611
Debt Service Funds					
2001 General Obligation Bonds	450,875	534,592	-	-	-
2002 General Obligation Bond	673,789	683,100	-	-	-
2010 General Obligation Bonds	354,760	515,788	795,360	795,460	795,610
2010A General Obligation Bonds	-	298,985	299,388	299,488	349,538
2011 General Obligation Bonds	278,849	7,401,394	639,847	640,097	641,512
	3,081,604	9,433,859	1,734,595	1,735,045	1,786,660
Capital Projects Funds					
SSA #3	16,384	15,379	20,400	20,400	44,500
SSA #4	26,210	23,900	29,800	29,800	29,800
SSA #6	421,842	-	77,013	77,013	77,013
General Capital Projects	2,442,471	1,402,935	1,304,182	1,304,182	1,772,825
TIF #2 Capital Projects	514,658	4,842,337	-	-	-
TIF #3	397,282	3,147,760	655,545	1,061,808	1,885,000
SSA #5	274,070	83,464	234,000	234,678	385,000
TIF #4	537,987	412,960	223,185	46,596	61,500
Municipal Building Fund	6,469,777	11,573,456	-	338,676	-
	11,100,681	21,502,191	2,544,125	3,113,153	4,255,638
Enterprise Funds					
Water and Sewer	8,182,657	8,602,352	11,049,426	10,214,073	12,123,132
Commuter Parking Lot	330,387	309,015	409,336	411,768	412,323
Hanover Square	-	104,675	465,590	933,579	750,000
	8,513,044	9,016,042	11,924,352	11,559,420	13,285,455
Internal Service Fund					
Central Equipment	581,434	460,374	1,546,207	1,447,707	1,209,707
Employee Benefits	237,091	1,528,619	-	-	-
	818,525	1,988,993	1,546,207	1,447,707	1,209,707
Trust and Agency Funds					
Police Pension	1,451,078	1,678,086	1,785,689	1,732,190	1,892,182
Fire Pension	494,186	662,550	912,431	929,835	1,110,105
	1,945,264	2,340,636	2,698,120	2,662,025	3,002,287
<b>Total Expenditures</b>	<b>\$ 52,471,135</b>	<b>\$ 75,056,405</b>	<b>\$ 51,901,845</b>	<b>\$ 51,388,473</b>	<b>\$ 55,237,622</b>

### **2014 General Fund Budget Highlights**

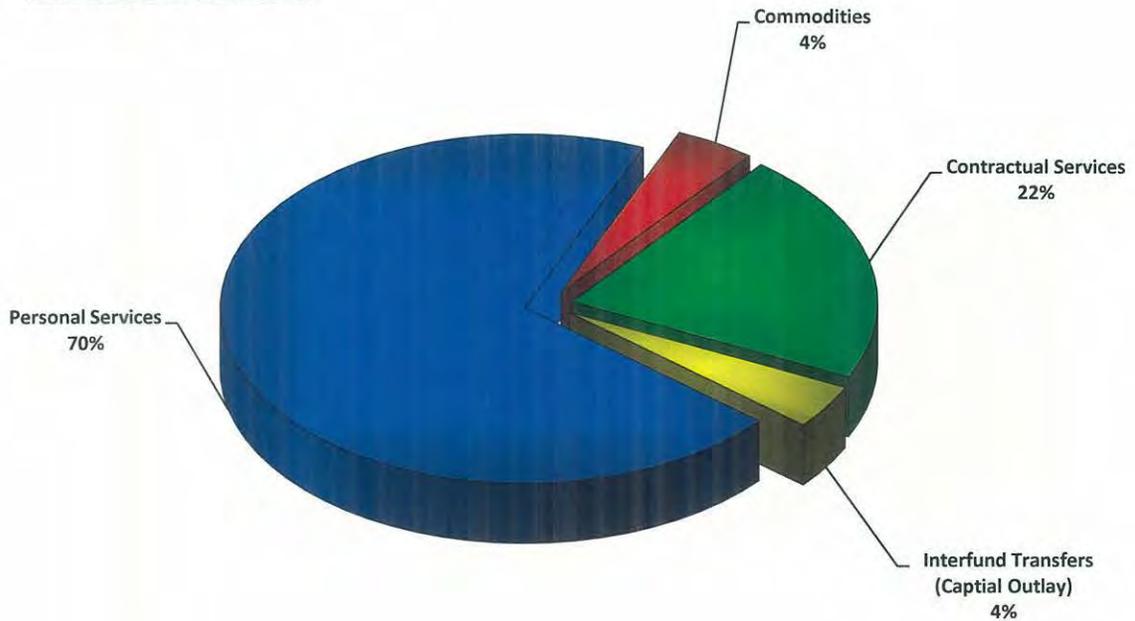
- Maintains the same level of service for all of our residents
- Contains sufficient funding for capital projects
- Staffs the Community Development Director position
- Includes the ERP (software) system which is partially funded through the use of FY' 2013 budgetary savings
- Continues to fund the Vehicle Replacement Fund
- Includes a .25% Home Rule Sales Tax Increase
- Reduced by \$1,135,548 the submitted Department Budget Requests, including \$513,829 in personnel costs, \$30,299 in commodities, \$249,920 in contractual services and \$341,500 in Capital Outlay
- The proposed budget maintains a fund balance reserve of 25.96% of budgeted expenditures per Board Policy
- The Finance Committee made recommendations to continue to provide events that are important to the community and to be supported by a reduction in expenses achieved through the modernization of the delivery of the Highlighter and reduction in the number of trees planted in anticipation of a grant which has been applied for

# GENERAL FUND Fiscal Year 2014 Budget

## Revenues by Category



## Expenditures by Category



VILLAGE OF HANOVER PARK, ILLINOIS  
General Fund Budget Summary

	2008-2009 Actual	2009-2010 Actual	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Proposed Budget
<b>Revenues and Other Financing Sources</b>							
Property Taxes	\$ 7,831,484	\$ 8,092,109	\$ 8,773,790	\$ 9,981,877	\$ 9,553,253	\$ 9,553,253	\$ 10,230,972
TIF Rebate	-	-	-	674,316	-	-	-
Utility Taxes	1,886,259	1,821,364	1,750,085	1,730,990	1,717,407	1,685,619	1,690,293
Sales and Use Tax	4,515,992	4,288,180	7,006,937	6,882,095	7,384,175	7,435,877	8,472,789
Other Taxes	5,235,117	4,658,544	4,734,003	4,899,446	5,152,872	5,373,908	5,395,459
<b>Total Taxes</b>	<b>19,468,852</b>	<b>18,860,197</b>	<b>22,264,815</b>	<b>24,168,724</b>	<b>23,807,707</b>	<b>24,048,657</b>	<b>25,789,513</b>
Licenses and Permits	411,323	617,156	510,154	441,036	380,847	406,142	412,321
Charges for Services	1,490,251	1,412,608	1,690,639	1,835,899	1,802,441	1,801,303	1,800,946
Fines and Forfeits	550,400	630,843	512,934	640,015	618,770	724,016	627,060
Investment Income	256,175	146,438	56,471	32,641	31,344	31,344	31,344
Miscellaneous	760,038	451,461	520,331	513,765	1,591,431	1,646,223	492,864
Interfund Transfers	160,976	864,371	639,973	2,719,071	422,507	298,427	373,801
Other	-	796,400	-	-	250,000	-	-
<b>Total Revenues</b>	<b>23,098,015</b>	<b>23,779,474</b>	<b>26,195,317</b>	<b>30,351,151</b>	<b>28,905,047</b>	<b>28,956,112</b>	<b>29,527,849</b>
<b>Expenditures and Other Financing Uses</b>							
Personal Services	17,789,273	18,424,074	18,927,297	20,371,689	20,207,240	20,147,157	20,919,515
Commodities	978,722	1,047,791	928,784	1,114,188	1,293,334	1,289,923	1,271,687
Contractual Services	3,586,441	3,452,954	4,832,463	5,050,896	6,446,041	6,380,532	6,373,987
<b>Total Operating Costs</b>	<b>22,354,436</b>	<b>22,924,819</b>	<b>24,688,544</b>	<b>26,536,773</b>	<b>27,946,615</b>	<b>27,817,612</b>	<b>28,565,189</b>
Transfers	200,000	600,000	-	1,714,287	-	-	-
Capital Outlay	516,151	442,170	579,317	980,242	958,432	958,432	1,191,075
<b>Total Expenditures/Expenses</b>	<b>23,070,587</b>	<b>23,966,989</b>	<b>25,267,861</b>	<b>29,231,302</b>	<b>28,905,047</b>	<b>28,776,044</b>	<b>29,756,264</b>
<b>Net Change in Fund Balance</b>	<b>27,428</b>	<b>(187,515)</b>	<b>927,456</b>	<b>1,119,849</b>	<b>-</b>	<b>180,068</b>	<b>(228,415)</b>
Fund Balance, Beginning of Year	8,724,591	8,752,019	7,743,966	8,896,967		10,016,816	10,196,884
<b>Fund Balance, End of Year</b>	<b>\$ 8,752,019</b>	<b>\$ 8,564,504</b>	<b>\$ 8,671,422</b>	<b>\$ 10,016,816</b>		<b>\$ 10,196,884</b>	<b>\$ 9,968,469</b>
Unrestricted Fund Balance	\$ 7,920,285	\$ 7,492,166	\$ 7,831,351	\$ 7,773,523		\$ 7,953,588	\$ 7,725,173
% of fund balance / next years budgeted expenditures	32.63%	31.80%	30.71%	26.89%		26.73%	25.96%

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account  
 Fiscal Year Ending April 30, 2014

## Fund 001 - General Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request	Increase (decrease) over prior budget
<b>Revenues and Other Financing Sources</b>							
311.01-00	Real Property Tax	\$ 8,773,790	\$ 9,981,877	\$ 9,553,253	\$ 9,553,253	\$ 10,230,972	\$ 677,719
311.02-00	Personal Prop Replacement	89,878	81,079	85,015	85,015	85,015	-
311.03-00	TIF Rebates	-	674,316	-	-	-	-
312.01-00	Simp Telecommunications	1,104,014	1,120,588	1,107,208	1,073,992	1,073,992	(33,216)
312.02-00	Natural Gas Tax	204,223	182,461	142,800	144,228	144,228	1,428
312.03-00	Electric Tax	441,848	427,941	467,399	467,399	472,073	4,674
313.01-00	Sales Tax	4,905,059	4,803,807	5,170,219	5,221,921	5,273,623	103,404
313.03-00	Home Rule Sales Tax	2,101,878	2,078,288	2,213,956	2,213,956	3,199,166	985,210
313.02-00	Use Tax	554,064	550,219	599,974	577,190	577,190	(22,784)
313.04-00	Real Estate Transfer Tax	-	-	308,184	277,366	277,366	(30,818)
313.05-00	Hotel/Motel Tax	32,979	35,281	36,720	36,720	36,720	-
314.01-00	Food & Beverage Tax	1,072,674	1,086,568	1,077,544	1,055,993	1,077,544	-
315.01-00	State Income Tax	2,984,408	3,096,265	3,045,435	3,341,624	3,341,624	296,189
<b>Total Taxes</b>		<b>22,264,815</b>	<b>24,118,690</b>	<b>23,807,707</b>	<b>24,048,657</b>	<b>25,789,513</b>	<b>1,981,806</b>
321.01-00	Business Licenses	86,375	78,290	90,015	90,015	94,516	4,501
321.02-00	Liquor Licenses	59,570	45,652	45,195	45,195	47,455	2,260
321.03-00	Contractor Licenses	40,230	32,810	23,999	23,999	25,199	1,200
321.04-00	Vendor/Solicitor Licenses	1,115	220	250	250	263	13
321.06-00	Animal Licenses	1,186	1,240	500	500	500	-
321.07-00	Penalties on Licenses	8,331	11,194	10,363	10,363	10,363	-
321.08-00	Multi-Family Licenses	91,500	91,800	87,225	81,000	87,225	-
321.09-00	Single Family Rental Licenses	66,275	70,300	37,800	72,550	67,800	30,000
322.01-00	Building Permits-Cook	80,205	43,665	31,500	34,514	31,000	(500)
322.02-00	Building Permits-DuPage	72,465	60,720	50,000	43,756	43,000	(7,000)
322.03-00	Sign Permits	2,902	5,145	4,000	4,000	5,000	1,000
<b>Total Licenses and Permits</b>		<b>510,154</b>	<b>441,036</b>	<b>380,847</b>	<b>406,142</b>	<b>412,321</b>	<b>31,474</b>
323.01-00	Solid Waste Franchise Fee	112,972	113,691	113,746	114,883	116,032	2,286
323.02-00	Building Reinspect Fee	95	1,190	1,500	1,500	1,500	-
323.03-00	Inspection Fees-Misc	1,305	905	-	200	-	-
323.05-00	Plan Review-Comm Devel	15,800	14,116	20,000	15,120	15,000	(5,000)
323.07-00	Cable Franchise Fee	345,380	356,995	359,895	359,895	363,494	3,599
323.12-00	Ambulance Fees	562,856	636,533	640,000	600,000	640,000	-
323-12-01	Non-911 Ambulance Fees	-	609	36,800	1,500	1,500	(35,300)
323.13-00	CPR Fees	1,600	2,555	3,000	3,500	3,500	500
323.14-00	Vehicle Impoundment Fees	642,400	679,500	626,000	700,000	650,000	24,000
323.16-00	ADT Administrative Fee	3,331	5,170	-	3,000	3,000	3,000
323.17-00	Public Safety Appl Fee	4,900	7,220	1,500	1,500	5,920	4,420
323.18-00	Child Safety Seat Install	-	-	-	205	1,000	1,000
<b>Total Charges for Services</b>		<b>1,690,639</b>	<b>1,835,899</b>	<b>1,802,441</b>	<b>1,801,303</b>	<b>1,800,946</b>	<b>(1,495)</b>
351.01-00	Traffic Fines-Cook	106,850	114,847	110,000	133,102	120,000	10,000
351.02-00	Traffic Fines-DuPage	30,934	34,763	38,000	38,334	38,000	-
351.03-00	Ordinance Violations	210,525	260,810	269,000	273,764	271,000	2,000
351.04-00	Warning Tickets	945	550	100	210	210	110
351.05-00	Police False Alarm Fines	9,925	4,775	6,100	4,500	4,500	(1,600)
351.06-00	DUI Fines	-	39,543	2,850	2,500	2,850	-
351.07-00	Fire False Alarm Fines	6,090	4,050	5,000	6,050	6,000	1,000
351.08-00	Traffic Court Supervision	-	49,343	53,700	53,700	40,000	(13,700)
351.09-00	Fines-Red Light Cameras	145,450	129,404	131,520	209,956	142,000	10,480
351.10-00	Kennel Fees	2,215	1,930	2,500	1,900	2,500	-
<b>Total Fines and Forfeits</b>		<b>512,934</b>	<b>640,015</b>	<b>618,770</b>	<b>724,016</b>	<b>627,060</b>	<b>8,290</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account  
 Fiscal Year Ending April 30, 2014

## Fund 001 - General Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request	Increase (decrease) over prior budget
<b>Revenues and Other Financing Sources (Continued)</b>							
361.00-00	Interest on Investments	68,028	31,428	31,344	31,344	31,344	-
362.00-00	Net Change in Fair Value	(11,557)	1,213	-	-	-	-
<b>Total Investment Income</b>		<b>56,471</b>	<b>32,641</b>	<b>31,344</b>	<b>31,344</b>	<b>31,344</b>	<b>-</b>
363.00-00	Printed Materials	6,456	5,770	7,000	6,332	7,000	-
364.00-00	Rental Income	263,822	279,631	291,900	321,900	321,900	30,000
367.00-00	Drug Forfeiture	5,647	-	3,000	3,000	3,800	800
380.03-00	Reimb Exp-ILEOT Board	12,962	11,262	9,000	9,000	9,000	-
380.04-00	Reimb Exp-Property Damage	910	-	-	-	-	-
380.06-00	Reimb Exp-Police Programs	36,685	18,952	600	600	600	-
380.07-00	Reimb Exp-Fire	13,472	36,128	10,000	15,000	15,000	5,000
380.09-00	Reimb Exp-Miscellaneous	42,156	15,598	16,000	16,000	16,000	-
380.15-00	IL EMA Disaster Grant	61,797	9,204	-	-	-	-
380.17-00	DuPage Cty Mowing Reimb	14,959	14,959	15,000	15,000	15,000	-
380.26-00	ILEAS Reimbursement	800	3,437	-	500	-	-
380.27-00	Hazardous Materials	-	3,428	5,000	32,428	5,000	-
380.28-00	OJP Bullet Proof Vest Grant	8,135	6,375	3,600	3,600	3,660	60
380.33-00	SAFER Grant	18,000	-	-	-	-	-
380.36-00	Fire Corp	511	-	418	418	-	(418)
380.39-00	Insurance Reserve Refund	-	-	1,128,770	1,128,770	-	(1,128,770)
389.03-00	Miscellaneous Income	33,865	104,232	96,353	91,535	93,764	(2,589)
389.06-00	Fire District Transfer	57	-	-	-	-	-
389.07-00	Corporate Partnership Prog	-	4,700	4,700	2,050	2,050	(2,650)
389.08-00	Loan Repay- DuPage M&M	97	89	90	90	90	-
<b>Total Miscellaneous</b>		<b>520,331</b>	<b>513,765</b>	<b>1,591,431</b>	<b>1,646,223</b>	<b>492,864</b>	<b>(1,098,567)</b>
391.16-00	Trans from SSA #6	-	-	40,013	23,833	64,207	24,194
391.33-00	Transfer from TIF #3	269,316	-	-	-	-	-
391.37-00	Transfer from TIF #4	200,000	-	107,900	-	35,000	(72,900)
391.40-00	Transfer from 2001 G.O.D.S.	-	81,239	-	-	-	-
391.50-00	Transfer from Water and Sewer	170,657	-	274,594	274,594	274,594	-
391.65-00	Transfer from Comp Abs	-	1,109,213	-	-	-	-
391.66-00	Transfer from Employee Benefits	-	1,528,619	-	-	-	-
<b>Total Interfund Transfers</b>		<b>639,973</b>	<b>2,719,071</b>	<b>422,507</b>	<b>298,427</b>	<b>373,801</b>	<b>(48,706)</b>
399.00-00	Use of Fund Balance	-	-	250,000	-	-	(250,000)
<b>Total Other</b>		<b>-</b>	<b>-</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>(250,000)</b>
<b>Total Revenues and Other Financing Sources</b>		<b>\$ 26,195,317</b>	<b>\$ 30,301,117</b>	<b>\$ 28,905,047</b>	<b>\$ 28,956,112</b>	<b>\$ 29,527,849</b>	<b>\$ 622,802</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account  
 Fiscal Year Ending April 30, 2014

## Fund 001 - General Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request	Increase (decrease) over prior budget
<b>Expenditures and Other Financing Uses</b>							
1-11	Salaries-Regular	\$ 11,337,292	\$ 11,932,714	\$ 11,748,328	\$ 11,693,799	\$ 12,104,383	\$ 356,055
1-12	Salaries-Part Time	642,174	685,003	664,701	626,459	718,674	53,973
1-21	Overtime Compensation	909,201	992,243	933,528	962,878	917,972	(15,556)
1-22	Court Appearances	157,153	170,971	149,000	169,160	177,000	28,000
1-23	Holiday Pay	140,098	147,927	150,100	154,100	154,600	4,500
1-26	Compensation Adjustment	9,253	8,449	8,400	8,400	7,200	(1,200)
1-27	Language Proficiency	18,529	20,060	21,500	20,400	21,500	-
1-28	On-Call Premium Pay	2,987	7,416	11,254	11,254	11,254	-
1-29	Employee Incentive	30,084	29,953	26,950	26,950	26,950	-
1-41	State Retirement	462,521	689,435	600,360	594,791	704,303	103,943
1-42	Social Security	804,093	832,209	866,336	851,690	889,577	23,241
1-43	Police/Fire Pension	2,001,243	2,367,961	2,385,031	2,385,031	2,645,283	260,252
1-44	Employee Insurance	2,316,575	2,362,225	2,514,875	2,515,368	2,427,600	(87,275)
1-45	Special Pension	34,800	32,061	26,666	26,666	29,839	3,173
1-46	Unempl Compensation	61,294	93,062	100,211	100,211	83,380	(16,831)
Total Personal Services		18,927,297	20,371,689	20,207,240	20,147,157	20,919,515	712,275
2-11	Office Supplies	96,110	107,995	117,620	113,171	111,495	(6,125)
2-13	Memberships/ Subscriptions	70,233	93,210	105,204	104,826	99,170	(6,034)
2-14	Books/Publications/Maps	8,871	11,214	18,501	15,335	15,784	(2,717)
2-21	Gasoline & Lube	246,228	311,622	402,312	402,312	412,795	10,483
2-22	Auto Parts & Accessories	113,558	121,604	117,000	117,000	120,000	3,000
2-23	Communication Parts	7,152	5,583	6,350	9,871	10,150	3,800
2-25	Ammunition	6,392	-	700	700	2,000	1,300
2-26	Bulk Chemicals	5,162	4,123	6,550	5,400	5,450	(1,100)
2-27	Materials & Supplies	180,340	214,968	265,495	247,990	235,445	(30,050)
2-28	Cleaning Supplies	22,228	31,446	34,955	27,500	26,975	(7,980)
2-29	Part & Access-Non Auto	37,265	46,039	50,900	55,400	48,500	(2,400)
2-31	Uniforms	57,085	74,551	76,825	76,985	75,325	(1,500)
2-33	Safety & Protective Equip	7,614	17,180	20,382	20,562	17,674	(2,708)
2-34	Small Tools	27,527	28,228	26,425	26,825	58,300	31,875
2-35	Evidence	4,110	3,623	5,000	5,000	5,000	-
2-36	Photo Supplies	1,583	1,097	1,775	1,775	1,675	(100)
2-90	Employee Recognition	35,272	39,873	34,240	34,240	22,824	(11,416)
2-99	Miscellaneous Expense	2,054	1,832	3,100	25,031	3,125	25
Total Commodities		928,784	1,114,188	1,293,334	1,289,923	1,271,687	(21,647)
3-11	Telephone	130,933	139,300	186,490	187,590	195,320	8,830
3-12	Postage	44,617	45,969	49,575	47,408	36,485	(13,090)
3-13	Light & Power	-	-	-	1,100	1,100	1,100
3-14	Natural Gas	-	5,654	25,000	20,000	20,000	(5,000)
3-17	Tax Incentive Payments	1,898,125	2,010,071	2,185,360	2,174,362	2,196,105	10,745
3-21	Liability Insurance Program	682,545	455,033	516,186	516,186	584,310	68,124
3-31	M & R- Auto Equipment	56,923	47,292	49,700	54,000	51,500	1,800
3-32	M & R- Office Equipment	5,214	6,801	9,525	10,175	8,150	(1,375)
3-33	M & R- Comm Equipment	1,166	1,291	3,150	3,725	3,575	425
3-34	M & R- Buildings	59,811	73,294	62,600	62,600	64,700	2,100
3-35	M & R- Streets & Bridges	307,246	219,774	308,431	308,431	237,471	(70,960)
3-36	Maintenance Agreements	179,553	272,616	433,877	412,652	403,118	(30,759)
3-37	M & R- Other Equipment	7,115	25,679	15,075	18,070	17,075	2,000
3-38	Maintenance-Forestry	91,961	106,833	143,300	143,300	193,076	49,776

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account  
 Fiscal Year Ending April 30, 2014

## Fund 001 - General Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request	Increase (decrease) over prior budget
<b>Expenditures and Other Financing Uses (continued)</b>							
3-39	M & R- Accident Claims	4,050	4,060	10,000	5,000	5,000	(5,000)
3-51	Equipment Rentals	604,953	625,886	692,198	691,014	722,889	30,691
3-52	Vehicle Maint & Replace	-	46,120	668,423	668,423	742,441	74,018
3-53	Furn & Equipment Replace	20,000	20,000	20,000	20,000	20,000	-
3-56	Fence Escrow	37,837	37,837	-	-	-	-
3-61	Consulting Services	94,101	217,992	154,436	148,788	119,061	(35,375)
3-62	Legal Services	240,887	274,331	267,900	267,900	277,900	10,000
3-63	Auditing Services	19,437	34,615	24,536	24,536	24,384	(152)
3-64	Engineering Services	-	10,058	2,500	24,875	2,500	-
3-65	Medical Examinations	19,836	17,682	32,644	28,000	27,644	(5,000)
3-67	Legal Publications	7,298	8,332	20,000	16,000	11,000	(9,000)
3-68	Uniform Rentals	2,703	3,038	3,120	3,120	3,120	-
3-69	Testing Services	309	1,531	1,700	1,700	1,700	-
3-70	Binding & Printing	36,677	24,752	43,060	43,913	18,450	(24,610)
3-71	Schools/Conf/Meetings	146,478	163,153	275,704	246,417	215,938	(59,766)
3-72	Transportation	29,942	33,103	38,216	35,104	37,975	(241)
3-73	Elected Officials Initiative	-	14,179	15,050	15,050	14,000	(1,050)
3-78	Fire Corp	5,448	1,418	3,760	3,760	3,760	-
3-83	Shelter Inc	-	3,000	3,000	3,000	3,000	-
3-85	Miscellaneous Programs	12,000	14,040	12,000	12,000	12,000	-
3-86	Court Supervision Expense	-	-	53,700	53,700	-	(53,700)
3-87	PACE Bus Service	22,200	20,373	19,000	19,000	19,000	-
3-88	Pk Dist Youth Programs	4,000	4,000	4,000	4,000	4,000	-
3-89	IEPA Discharge Fee	1,000	1,000	1,000	1,000	1,000	-
3-91	Special Events	31,464	41,241	56,560	49,543	48,740	(7,820)
3-92	Drug Forfeiture	9,164	3,000	3,000	3,000	3,800	800
3-94	DUI Expense	1,315	172	2,850	2,500	2,850	-
3-95	WAYS	2,000	2,000	2,000	2,000	2,000	-
3-96	Collection Service	-	-	300	-	-	(300)
3-98	Contingency	-	-	10,000	10,000	-	(10,000)
3-99	Miscellaneous Expense	14,155	14,376	17,115	17,590	17,850	735
<b>Total Contractual Services</b>		<b>4,832,463</b>	<b>5,050,896</b>	<b>6,446,041</b>	<b>6,380,532</b>	<b>6,373,987</b>	<b>(72,054)</b>
<b>Total Operating Expenditures</b>		<b>24,688,544</b>	<b>26,536,773</b>	<b>27,946,615</b>	<b>27,817,612</b>	<b>28,565,189</b>	<b>618,574</b>
12-31	Transfer to Gen Capital	579,317	980,242	958,432	958,432	1,191,075	232,643
12-39	Transfer to Municipal Building	-	1,109,213	-	-	-	-
12-45	Transfer to 2002 G.O. Debt Service	-	605,074	-	-	-	-
<b>Total Interfund Transfers</b>		<b>579,317</b>	<b>2,694,529</b>	<b>958,432</b>	<b>958,432</b>	<b>1,191,075</b>	<b>232,643</b>
<b>Total Other Expenditures</b>		<b>579,317</b>	<b>2,694,529</b>	<b>958,432</b>	<b>958,432</b>	<b>1,191,075</b>	<b>232,643</b>
<b>Total Expenditures and Other Financing Uses</b>		<b>\$ 25,267,861</b>	<b>\$ 29,231,302</b>	<b>\$ 28,905,047</b>	<b>\$ 28,776,044</b>	<b>\$ 29,756,264</b>	<b>\$ 851,217</b>
<b>Revenues over (under) expenditures</b>		<b>\$ 927,456</b>	<b>\$ 1,069,815</b>	<b>\$ -</b>	<b>\$ 180,068</b>	<b>\$ (228,415)</b>	<b>\$ (228,415)</b>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail By Fund  
 Fiscal Year Ending April 30, 2014

Fund 010 - Road and Bridge Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.02-00	Personal Property Replacem	\$ 2,910	\$ 2,332	\$ 2,987	\$ 2,987	\$ 2,987
311.03-00	TIF Rebates	-	13,060	-	-	-
311.04-00	Township Tax Levy	106,816	120,404	101,411	101,411	102,425
Total Taxes		109,726	135,796	104,398	104,398	105,412
361.00-00	Interest on Investments	5,436	3,926	5,700	5,700	3,100
362.00-00	Net Change in Fair Value	3,578	(1,552)	1,500	1,500	600
Total Investment Income		9,014	2,374	7,200	7,200	3,700
380.02-00	Reimbursed Exp	9,131	-	-	-	62,400
380.09-00	Reimbursed Exp - Misc	1,910	-	-	-	-
380.16-00	IDOT Reimbursement	43,904	-	-	-	-
380.37-00	Energy Efficiency Grant	87,687	-	-	-	-
Total Miscellaneous		142,632	-	-	-	62,400
399.00-00	Use of Fund Balance	-	-	3,605	-	-
Total Other		-	-	3,605	-	-
Total Revenues and Other Financing Sources		\$ 261,372	\$ 138,170	\$ 115,203	\$ 111,598	\$ 171,512

**Expenditures and Other Financing Uses**

3-64	Engineering Services	\$ 51,991	\$ 46,534	\$ 95,203	\$ 67,303	\$ 88,000
Total Contractual Services		51,991	46,534	95,203	67,303	88,000
Total Operating Expenditures		51,991	46,534	95,203	67,303	88,000
13-22	Impr Other Than Buildings	190,317	15,018	20,000	43,513	52,000
Total Capital Outlay		190,317	15,018	20,000	43,513	52,000
Total Other Expenditures		190,317	15,018	20,000	43,513	52,000
Total Expenditures and Other Financing Uses		\$ 242,308	\$ 61,552	\$ 115,203	\$ 110,816	\$ 140,000

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Fiscal Year Ending April 30, 2014

**Fund 011 - Motor Fuel Tax Fund**

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
314.03-00	Motor Fuel Tax	\$ 1,156,778	\$ 1,117,988	\$ 915,149	\$ 915,149	\$ 915,149
Total Taxes		1,156,778	1,117,988	915,149	915,149	915,149
361.00-00	Interest on Investments	12,687	6,593	7,000	7,000	7,000
362.00-00	Gain on Sale of Investments	2,067	720	2,000	2,000	2,000
Total Investment Income		14,754	7,313	9,000	9,000	9,000
380.02-00	Reimbursed Expenditures	400,000	4,960	10,550	10,550	-
380.11-00	Reimb Exp-MFT	29,147	29,526	-	45,226	-
380.11-00	Miscellaneous Income	928	-	12,837	12,837	-
Total Miscellaneous Revenue		430,075	34,486	23,387	68,613	-
399.00-00	Use of Fund Balance	-	-	1,486,660	-	877,462
Total Other		-	-	1,486,660	-	877,462
Total Revenues and Other Financing Sources		\$ 1,601,607	\$ 1,159,787	\$ 2,434,196	\$ 992,762	\$ 1,801,611
<b>Expenditures and Other Financing Uses</b>						
1-11	Salaries-Regular	\$ 105,166	\$ 109,004	\$ 94,374	\$ 94,374	\$ 97,205
1-21	Overtime Compensation	35	37	-	55	-
1-41	State Retirement	11,118	16,904	13,307	13,307	15,654
1-42	Social Security	7,874	8,064	7,220	7,220	7,544
1-44	Employee Insurance	28,115	(1,721)	28,601	28,601	27,515
Total Personal Services		152,308	132,296	143,502	143,569	147,918
2-27	Materials and Supplies	172,093	147,471	210,000	210,000	160,000
Total Commodities		172,093	147,471	210,000	210,000	160,000
3-15	Street Lighting	65,282	52,537	67,565	67,565	67,565
3-35	M&R-Streets and Bridges	254,940	263,553	328,000	328,000	335,000
3-36	Maintenance Agreements	15,216	16,360	31,129	31,129	31,128
3-37	M&R-Other Equipment	-	558	4,000	4,000	4,000
Total Contractual Services		335,438	333,008	430,694	430,694	437,693
Total Operating Expenditures		659,839	612,775	784,196	784,263	745,611
13-22	Impr Other Than Buildings	842,009	869,055	1,650,000	1,200,000	1,056,000
Total Capital Outlay		842,009	869,055	1,650,000	1,200,000	1,056,000
Total Other Expenditures		842,009	869,055	1,650,000	1,200,000	1,056,000
Total Expenditures and Other Financing Uses		\$ 1,501,848	\$ 1,481,830	\$ 2,434,196	\$ 1,984,263	\$ 1,801,611

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Fiscal Year Ending April 30, 2014

**Fund 013 - Special Service Area #3 Fund**

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.90-00	Prop Taxes-SSA #3/SSA #4	\$ 45,273	\$ 365	\$ 20,400	\$ 20,400	\$ 20,400
Total Taxes		<u>45,273</u>	<u>365</u>	<u>20,400</u>	<u>20,400</u>	<u>20,400</u>
361.00-00	Interest on Investments	80	115	25	25	25
Total Investment Income		<u>80</u>	<u>115</u>	<u>25</u>	<u>25</u>	<u>25</u>
399.00-00	Use of Fund Balance	-	-	-	-	24,075
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24,075</u>
Total Revenues and Other Financing Sources		<u>\$ 45,353</u>	<u>\$ 480</u>	<u>\$ 20,425</u>	<u>\$ 20,425</u>	<u>\$ 44,500</u>
<b>Expenditures and Other Financing Uses</b>						
3-51	Equipment Rentals	\$ 16,384	\$ 15,035	\$ 20,400	\$ 20,400	\$ 24,500
Total Contractual Services		<u>16,384</u>	<u>15,035</u>	<u>20,400</u>	<u>20,400</u>	<u>24,500</u>
Total Operating Expenditures		<u>16,384</u>	<u>15,035</u>	<u>20,400</u>	<u>20,400</u>	<u>24,500</u>
12-01	Transfer to General	-	344	-	-	-
Total Interfund Transfers		<u>-</u>	<u>344</u>	<u>-</u>	<u>-</u>	<u>-</u>
13-22	Impr Other Than Buildings	-	-	-	-	20,000
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 16,384</u>	<u>\$ 15,379</u>	<u>\$ 20,400</u>	<u>\$ 20,400</u>	<u>\$ 44,500</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail By Fund  
 Fiscal Year Ending April 30, 2014

Fund 014 - Special Service Area #4 Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.90-00	Prop Taxes-SSA #3/SSA #4	\$ 19,084	\$ 30,908	\$ 29,800	\$ 29,800	\$ 29,800
Total Taxes		<u>19,084</u>	<u>30,908</u>	<u>29,800</u>	<u>29,800</u>	<u>29,800</u>
361.00-00	Interest on Investments	74	95	45	45	85
Total Investment Income		<u>74</u>	<u>95</u>	<u>45</u>	<u>45</u>	<u>85</u>
Total Revenues and Other Financing Sources		<u>\$ 19,158</u>	<u>\$ 30,999</u>	<u>\$ 29,845</u>	<u>\$ 29,845</u>	<u>\$ 29,885</u>

Expenditures and Other Financing Uses

3-51	Equipment Rentals	\$ 26,210	\$ 23,900	\$ 29,800	\$ 29,800	\$ 29,800
Total Contractual Services		<u>26,210</u>	<u>23,900</u>	<u>29,800</u>	<u>29,800</u>	<u>29,800</u>
Total Operating Expenditures		<u>26,210</u>	<u>23,900</u>	<u>29,800</u>	<u>29,800</u>	<u>29,800</u>
Total Expenditures and Other Financing Uses		<u>\$ 26,210</u>	<u>\$ 23,900</u>	<u>\$ 29,800</u>	<u>\$ 29,800</u>	<u>\$ 29,800</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Fiscal Year Ending April 30, 2014

Fund 035 - Special Service Area #5

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.90-00	Property Taxes	\$ 329,113	\$ 174,898	\$ 367,429	\$ 313,820	\$ 313,820
Total Taxes		329,113	174,898	367,429	313,820	313,820
361.00-00	Interest on Investments	383	574	281	1,200	200
362.00-00	Net Change in Fair Value	-	(49)	-	-	-
Total Investment Income		383	525	281	1,200	200
380.09-00	Reimb Exp - Miscellaneous	32,253	-	-	-	-
Total Miscellaneous		32,253	-	-	-	-
Total Revenues and Other Financing Sources		\$ 361,749	\$ 175,423	\$ 367,710	\$ 315,020	\$ 385,200
<b>Expenditures and Other Financing Uses</b>						
3-51	Equipment Rentals	\$ 84,749	\$ 83,335	\$ 84,000	\$ 84,000	\$ 85,000
3-62	Legal Services	-	129	-	678	-
Total Contractual Services		84,749	83,464	84,000	84,678	85,000
Total Operating Expenditures		84,749	83,464	84,000	84,678	85,000
13-22	Improvements other than Buildings	189,321	-	150,000	150,000	300,000
Total Capital Outlay		189,321	-	150,000	150,000	300,000
Total Expenditures and Other Financing Uses		\$ 274,070	\$ 83,464	\$ 234,000	\$ 234,678	\$ 385,000

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Detail By Fund  
Fiscal Year Ending April 30, 2014

Fund 016 - Special Service Area #6 Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.90-00	Property Taxes	\$ -	\$ 123,472	\$ 77,013	\$ 77,013	\$ 77,013
Total Taxes		-	123,472	77,013	77,013	77,013
361.00-00	Interest on Investments	8	50	25	25	100
362.00-00	Net Change in Fair Value	28	-	-	-	-
Total Investment Income		36	50	25	25	100
Total Revenues and Other Financing Sources		\$ 36	\$ 123,522	\$ 77,038	\$ 77,038	\$ 77,113
<b>Expenditures and Other Financing Uses</b>						
3-61	Consulting Services	\$ -	\$ -	\$ 37,000	\$ 37,000	\$ 37,000
Total Contractual Services		-	-	37,000	37,000	37,000
12-01	Transfer to General	-	-	40,013	40,013	40,013
Total Interfund Transfers		-	-	40,013	40,013	40,013
13-22	Impr Other Than Buildings	421,842	-	-	-	-
Total Capital Outlay		421,842	-	-	-	-
Total Expenditures and Other Financing Uses		\$ 421,842	\$ -	\$ 77,013	\$ 77,013	\$ 77,013

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary By Account  
 Fiscal Year Ending April 30, 2014

## Fund 032- TIF #2 Capital Projects

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.01-00	Property Taxes	\$ 1,859,095	\$ 855,169	\$ -	\$ -	\$ -
Total Taxes		1,859,095	855,169	-	-	-
361.00-00	Interest on Investments	5,331	5,340	-	-	-
362.00-00	Net Change in Fair Value	15,196	5,183	-	-	-
Total Investment Income		20,527	10,523	-	-	-
391.43-00	TIF #2 Debt Service	1,310,369	-	-	-	-
391.44-00	SSA D/S Fund	12,962	-	-	-	-
Total Interfund Transfers		1,323,331	-	-	-	-
Total Revenues and Other Financing Sources		\$ 3,202,953	\$ 865,692	\$ -	\$ -	\$ -
<b>Expenditures and Other Financing Uses</b>						
1-11	Salaries	\$ -	\$ 28,441	\$ -	\$ -	\$ -
1-21	Overtime Compensation	70,559	169,568	-	-	-
1-41	State Retirement	-	3,269	-	-	-
1-42	Social Security	5,649	16,132	-	-	-
1-44	Employee Insurance	-	6,668	-	-	-
Total Personal Services		76,208	224,078	-	-	-
3-61	Consulting Services	5,946	186,641	-	-	-
3-62	Legal Services	-	22,215	-	-	-
3-64	Engineering Services	-	-	-	-	-
3-99	Miscellaneous	-	-	-	-	-
Total Contractual Services		5,946	208,856	-	-	-
10-99	Transfer to Cook	-	3,867,544	-	-	-
Total Contractual Services		-	3,867,544	-	-	-
13-11	Land	4,000	-	-	-	-
13-22	Impr Other Than Buildings	428,504	439,754	-	-	-
13-72	Water Mains	-	102,105	-	-	-
Total Capital Outlay		432,504	541,859	-	-	-
Total Expenditures and Other Financing Uses		\$ 514,658	\$ 4,842,337	\$ -	\$ -	\$ -

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail By Fund**  
 Fiscal Year Ending April 30, 2014

**Fund 033 - Tax Increment Financing #3 Fund**

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.01-00	Property Taxes	\$ 720,764	\$ 967,250	\$ 677,500	\$ 1,637,201	\$ 1,350,000
Total Taxes		<u>720,764</u>	<u>967,250</u>	<u>677,500</u>	<u>1,637,201</u>	<u>1,350,000</u>
361.00-00	Interest on Investments	5,637	3,764	750	750	750
362.00-00	Net Change in Fair Value	7,342	2,291	-	-	-
Total Investment Income		<u>12,979</u>	<u>6,055</u>	<u>750</u>	<u>750</u>	<u>750</u>
399.00-00	Use of Fund Balance	-	-	-	-	534,250
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>534,250</u>
Total Revenues and Other Financing Sources		<u>\$ 733,743</u>	<u>\$ 973,305</u>	<u>\$ 678,250</u>	<u>\$ 1,637,951</u>	<u>\$ 1,885,000</u>
<b>Expenditures and Other Financing Uses</b>						
1-11	Salaries	\$ -	\$ 19,693	\$ 26,106	\$ 80,907	\$ -
1-21	Overtime Compensation	36,962	5,518	-	28,117	-
1-41	State Retirement	-	3,171	7,362	14,954	-
1-42	Social Security	3,053	1,895	3,994	8,171	-
1-44	Employee Insurance	-	4,458	13,083	19,026	-
Total Personal Services		<u>40,015</u>	<u>34,735</u>	<u>50,545</u>	<u>151,175</u>	<u>-</u>
3-16	Property Taxes	-	2,081	-	5,878	-
3-61	Consulting Services	11,077	232,835	185,000	139,413	100,000
3-62	Legal Services	6,055	25,524	15,000	15,000	15,000
3-64	Engineering Services	-	17,824	50,000	30,000	30,000
3-79	TIF Redevelopment Agreements	50,367	34,761	55,000	347,842	240,000
Total Contractual Services		<u>67,499</u>	<u>313,025</u>	<u>305,000</u>	<u>538,133</u>	<u>385,000</u>
Total Operating Expenditures		<u>107,514</u>	<u>347,760</u>	<u>355,545</u>	<u>689,308</u>	<u>385,000</u>
12-01	Transfer out	269,316	2,800,000	-	-	-
Total Interfund Transfers		<u>269,316</u>	<u>2,800,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
13-11	Land	-	-	300,000	80,500	-
13-21	Buildings	-	-	-	230,000	1,500,000
13-22	Impr Other Than Buildings	20,452	-	-	62,000	-
Total Capital Outlay		<u>20,452</u>	<u>-</u>	<u>300,000</u>	<u>372,500</u>	<u>1,500,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 397,282</u>	<u>\$ 3,147,760</u>	<u>\$ 655,545</u>	<u>\$ 1,061,808</u>	<u>\$ 1,885,000</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Detail By Fund  
Fiscal Year Ending April 30, 2014

## Fund 037 - Tax Increment Financing District #4

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.01-00	Property Taxes	\$ 243,159	\$ 246,760	\$ 228,569	\$ -	\$ 45,000
Total Taxes		<u>243,159</u>	<u>246,760</u>	<u>228,569</u>	<u>-</u>	<u>45,000</u>
361.00-00	Interest on Investments	300	272	100	100	100
362.00-00	Net Change in Fair Value	579	198	-	-	-
Total Investment Income		<u>879</u>	<u>470</u>	<u>100</u>	<u>100</u>	<u>100</u>
380.09.-00	Reimbursed Exp-Miscellaneous	-	-	114,285	-	-
Total Miscellaneous		<u>-</u>	<u>-</u>	<u>114,285</u>	<u>-</u>	<u>-</u>
399.00-00	Use of Fund Balance	-	-	-	-	16,400
Total Other		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,400</u>
Total Revenues and Other Financing Sources		<u>\$ 244,038</u>	<u>\$ 247,230</u>	<u>\$ 342,954</u>	<u>\$ 100</u>	<u>\$ 61,500</u>

## Expenditures and Other Financing Uses

3-16	Property Taxes	\$ -	\$ 39,818	\$ -	\$ -	\$ -
3-61	Consulting Services	8,506	127,314	1,000	35,884	500
3-62	Legal Services	5,122	2,025	-	5,712	3,500
3-79	Redevelopment Agreements	61,560	243,457	114,285	-	22,500
Total Contractual Services		<u>75,188</u>	<u>412,614</u>	<u>115,285</u>	<u>41,596</u>	<u>26,500</u>
Total Operating Expenditures		<u>75,188</u>	<u>412,614</u>	<u>115,285</u>	<u>41,596</u>	<u>26,500</u>
12-01	Transfer to General	200,000	-	107,900	-	35,000
Total Interfund Transfers		<u>200,000</u>	<u>-</u>	<u>107,900</u>	<u>-</u>	<u>35,000</u>
13-11	Land	262,799	346	-	5,000	-
13-22	Improvements other than Buildings	-	-	-	-	-
Total Capital Outlay		<u>262,799</u>	<u>346</u>	<u>-</u>	<u>5,000</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 537,987</u>	<u>\$ 412,960</u>	<u>\$ 223,185</u>	<u>\$ 46,596</u>	<u>\$ 61,500</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail By Fund  
 Fiscal Year Ending April 30, 2014

Fund 039 - Municipal Building Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
361.00-00	Interest on Investments	\$ 19,159	\$ 8,421	\$ -	\$ -	\$ -
362.00-00	Net Change in Fair Value	3,849	2,002	-	-	-
Total Investment Income		<u>23,008</u>	<u>10,423</u>	-	-	-
380.06-00	Reimb Exp - Police Programs	-	150,000	-	-	-
391.01-00	Transfer from General Fund	-	1,109,213	-	-	-
391.31-00	Transfer from Capital Projects	900,000	-	-	-	-
393.95-00	GO Bonds	5,000,000	-	-	-	-
Total Other Financing Sources		<u>5,900,000</u>	<u>1,259,213</u>	-	-	-
Total Revenues and Other Financing Sources		<u>\$ 5,923,008</u>	<u>\$ 1,269,636</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Expenditures and Other Financing Uses

3-61	Consulting Services	\$ 2,030	\$ -	\$ -	\$ -	\$ -
Total Contractual Services		<u>2,030</u>	-	-	-	-
Total Operating Expenditures		<u>2,030</u>	-	-	-	-
13-21	Building Improvements	6,427,747	11,573,456	-	338,676	-
Total Capital Outlay		<u>6,427,747</u>	<u>11,573,456</u>	-	<u>338,676</u>	-
14-01	Bond Discount	40,000	-	-	-	-
Total Expenditures and Other Financing Uses		<u>\$ 6,469,777</u>	<u>\$ 11,573,456</u>	<u>\$ -</u>	<u>\$ 338,676</u>	<u>\$ -</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Summary By Account  
Fiscal Year Ending April 30, 2014

## Fund 031- General Capital Projects

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
361.00-00	Interest on Investments	\$ 100	\$ -	\$ -	\$ -	-
362.00-00	Net Change in Fair Value	900,000	-	-	-	-
Total Investment Income		<u>900,100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
364.00-00	Rental Income	-	-	-	-	-
380.09-00	Reimb Expenditures - Misc	117,210	75,895	190,000	190,000	130,000
380.18-00	FEMA Grant	811,476	288,302	327,000	327,000	118,000
389.03-00	Miscellaneous Revenue	128,035	267,194	161,482	161,482	76,000
389.12-00	Veteran's Memorial	-	-	-	13,605	-
Total Miscellaneous Revenue		<u>1,056,721</u>	<u>631,391</u>	<u>678,482</u>	<u>692,087</u>	<u>324,000</u>
391.01-00	General Fund	637,154	1,038,079	978,432	978,432	1,211,075
391.50-00	Water/Sewer Fund	163,219	194,194	573,750	93,750	506,750
Total Interfund Transfers		<u>800,373</u>	<u>1,232,273</u>	<u>1,552,182</u>	<u>1,072,182</u>	<u>1,717,825</u>
Total Revenues and Other Financing Sources		<u>\$ 2,757,194</u>	<u>\$ 1,863,664</u>	<u>\$ 2,230,664</u>	<u>\$ 1,764,269</u>	<u>\$ 2,041,825</u>
<b>Expenditures and Other Financing Uses</b>						
3-16	Property Taxes	\$ 100	\$ -	\$ -	\$ -	-
Total Contractual Services		<u>100</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
12-39	Transfer to Municipal Building	900,000	-	-	-	-
Total Interfund Transfers		<u>900,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
13-11	Land	-	-	-	-	-
13-21	Buildings	117,210	75,895	190,000	190,000	130,000
13-22	Impr Other Than Buildings	811,476	288,302	327,000	327,000	118,000
13-31	Office Equipment	485,650	771,544	625,700	625,700	1,448,825
13-43	Other Equipment	128,035	267,194	161,482	161,482	76,000
Total Capital Outlay		<u>1,542,371</u>	<u>1,402,935</u>	<u>1,304,182</u>	<u>1,304,182</u>	<u>1,772,825</u>
Total Expenditures and Other Financing Uses		<u>\$ 2,442,471</u>	<u>\$ 1,402,935</u>	<u>\$ 1,304,182</u>	<u>\$ 1,304,182</u>	<u>\$ 1,772,825</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Detail by Fund  
Fiscal Year Ending April 30, 2014

## Fund 040 - General Obligation Bond Series of 2001 Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.01-00	Real Property Tax	\$ 460,363	\$ 382,473	\$ -	\$ -	\$ -
Total Taxes		<u>460,363</u>	<u>382,473</u>	<u>-</u>	<u>-</u>	<u>-</u>
361.00-00	Interest on Investments	378	227	-	-	-
362.00-00	Net Change in Fair Value	784	(23)	-	-	-
Total Investment Income		<u>1,162</u>	<u>204</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 461,525</u>	<u>\$ 382,677</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>						
3-61	Consulting Services	\$ -	\$ 300	\$ -	\$ -	\$ -
3-99	Miscellaneous Expense	600	-	-	-	-
Total Contractual Services		<u>600</u>	<u>300</u>	<u>-</u>	<u>-</u>	<u>-</u>
11-25	Principal-G.O. 2001 Bonds	415,000	435,000	-	-	-
11-26	Interest-G.O. 2001 Bonds	35,275	18,053	-	-	-
Total Debt Service		<u>450,275</u>	<u>453,053</u>	<u>-</u>	<u>-</u>	<u>-</u>
12-01	Transfer to General	-	81,239	-	-	-
Total Interfund Transfers		<u>-</u>	<u>81,239</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Expenditures		<u>450,875</u>	<u>534,592</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 450,875</u>	<u>\$ 534,592</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Fund  
 Fiscal Year Ending April 30, 2014

Fund 045 - General Obligation Refunding Bond Series of 2002 Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.01-00	Real Property Tax	\$ 173,709	\$ 150,133	\$ -	\$ -	\$ -
313.04-00	Real Estate Transfer Tax	223,762	248,277	-	-	-
Total Taxes		<u>397,471</u>	<u>398,410</u>	-	-	-
361.00-00	Interest on Investments	142	150	-	-	-
362.00-00	Net Change in Fair Value	1	(18)	-	-	-
Total Investment Income		<u>143</u>	<u>132</u>	-	-	-
391.01-00	Transfer from General	-	605,074	-	-	-
Total Other		<u>-</u>	<u>605,074</u>	-	-	-
Total Revenues and Other Financing Sources		<u>\$ 397,614</u>	<u>\$ 1,003,616</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Expenditures and Other Financing Uses</b>						
3-99	Miscellaneous Expense	\$ 214	\$ -	\$ -	\$ -	\$ -
Total Contractual Services		<u>214</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating Expenditures		<u>214</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
11-28	Principal-G.O.2002 Bonds	630,000	660,000	-	-	-
11-27	Interest-G.O. 2002 Bonds	43,575	23,100	-	-	-
Total Debt Service		<u>673,575</u>	<u>683,100</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Expenditures		<u>673,575</u>	<u>683,100</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures and Other Financing Uses		<u>\$ 673,789</u>	<u>\$ 683,100</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Fund  
 Fiscal Year Ending April 30, 2014

Fund 047 - General Obligation Bond Series of 2010 Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.01-00	Real Property Tax	\$ 61,039	\$ 432,676	\$ 655,508	\$ 655,508	\$ 616,636
Total Taxes		<u>61,039</u>	<u>432,676</u>	<u>655,508</u>	<u>655,508</u>	<u>616,636</u>
361.00-00	Interest on Investments	55	189	100	400	400
362.00-00	Net Change in Fair Value	-	(4)	-	-	-
Total Investment Income		<u>55</u>	<u>185</u>	<u>100</u>	<u>400</u>	<u>400</u>
380.38-00	BAB Federal Subsidy	106,170	180,289	180,288	180,289	178,574
Total Miscellaneous		<u>106,170</u>	<u>180,289</u>	<u>180,288</u>	<u>180,289</u>	<u>178,574</u>
Total Revenues		<u>\$ 167,264</u>	<u>\$ 613,150</u>	<u>\$ 835,896</u>	<u>\$ 836,197</u>	<u>\$ 795,610</u>
<b>Expenditures and Other Financing Uses</b>						
3-99	Miscellaneous Expense	\$ 51,417	\$ 678	\$ 250	\$ 350	\$ 400
Total Contractual Services		<u>51,417</u>	<u>678</u>	<u>250</u>	<u>350</u>	<u>400</u>
Total Operating Expenditures		<u>51,417</u>	<u>678</u>	<u>250</u>	<u>350</u>	<u>400</u>
11-29	Principal-G.O. 2010 Bonds	-	-	280,000	280,000	285,000
11-30	Interest-G.O. 2010 Bonds	303,343	515,110	515,110	515,110	510,210
Total Debt Service		<u>303,343</u>	<u>515,110</u>	<u>795,110</u>	<u>795,110</u>	<u>795,210</u>
Total Other Expenditures		<u>303,343</u>	<u>515,110</u>	<u>795,110</u>	<u>795,110</u>	<u>795,210</u>
Total Expenditures		<u>\$ 354,760</u>	<u>\$ 515,788</u>	<u>\$ 795,360</u>	<u>\$ 795,460</u>	<u>\$ 795,610</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Detail by Fund  
Fiscal Year Ending April 30, 2014

Fund 048 - General Obligation Bond Series of 2010A Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.01-00	Real Property Tax	\$ 54,383	\$ 270,418	\$ 45,017	\$ 90,032	\$ 244,440
Total Taxes		<u>54,383</u>	<u>270,418</u>	<u>45,017</u>	<u>90,032</u>	<u>244,440</u>
361.00-00	Interest on Investments	-	287	100	130	140
362.00-00	Net Change in Fair Value	-	(12)	-	-	-
Total Investment Income		<u>-</u>	<u>275</u>	<u>100</u>	<u>130</u>	<u>140</u>
380.38-00	BAB Federal Subsidy	-	104,407	104,698	104,698	104,698
Total Miscellaneous		<u>-</u>	<u>104,407</u>	<u>104,698</u>	<u>104,698</u>	<u>104,698</u>
399.00-00	Use of Fund Balance	-	-	149,573	-	260
Total Other		<u>-</u>	<u>-</u>	<u>149,573</u>	<u>-</u>	<u>260</u>
Total Revenues		<u>\$ 54,383</u>	<u>\$ 375,100</u>	<u>\$ 299,388</u>	<u>\$ 194,860</u>	<u>\$ 349,538</u>

**Expenditures and Other Financing Uses**

3-99	Miscellaneous Expense	\$ -	\$ 678	\$ 250	\$ 350	\$ 400
Total Contractual Services		<u>-</u>	<u>678</u>	<u>250</u>	<u>350</u>	<u>400</u>
11-29	Principle-G.O. 2010A Bonds	-	-	-	-	50,000
11-30	Interest-G.O. 2010A Bonds	-	298,307	299,138	299,138	299,138
Total Debt Service		<u>-</u>	<u>298,307</u>	<u>299,138</u>	<u>299,138</u>	<u>349,138</u>
Total Expenditures		<u>\$ -</u>	<u>\$ 298,985</u>	<u>\$ 299,388</u>	<u>\$ 299,488</u>	<u>\$ 349,538</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Detail by Fund  
Fiscal Year Ending April 30, 2014

Fund 046 - General Obligation Bond Series of 2011 Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
311.01-00	Real Property Tax	\$ 284,398	\$ 384,097	\$ 639,597	\$ 639,597	\$ 641,013
Total Taxes		<u>284,398</u>	<u>384,097</u>	<u>639,597</u>	<u>639,597</u>	<u>641,013</u>
361.00-00	Interest on Investments	106	47	250	400	500
Total Investment Income		<u>106</u>	<u>47</u>	<u>250</u>	<u>400</u>	<u>500</u>
393.95-00	G. O. Bonds	-	7,030,000	-	-	-
393.96-00	Premium on Bonds	-	102,775	-	-	-
Total Other		<u>-</u>	<u>7,132,775</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 284,504</u>	<u>\$ 7,516,919</u>	<u>\$ 639,847</u>	<u>\$ 639,997</u>	<u>\$ 641,513</u>

**Expenditures and Other Financing Uses**

3-99	Miscellaneous Expense	\$ 375	\$ 122,920	\$ 250	\$ 500	\$ 500
Total Contractual Services		<u>375</u>	<u>122,920</u>	<u>250</u>	<u>500</u>	<u>500</u>
Total Operating Expenditures		<u>375</u>	<u>122,920</u>	<u>250</u>	<u>500</u>	<u>500</u>
11-03	Principal G.O. Bonds	-	-	450,000	450,000	475,000
11-04	Interest G.O. Bonds	278,474	278,474	189,597	189,597	166,012
Total Debt Service		<u>278,474</u>	<u>278,474</u>	<u>639,597</u>	<u>639,597</u>	<u>641,012</u>
14-00	Bond Proceeds	-	7,000,000	-	-	-
Total Other Financial Uses		<u>-</u>	<u>7,000,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other Expenditures		<u>278,474</u>	<u>7,278,474</u>	<u>639,597</u>	<u>639,597</u>	<u>641,012</u>
Total Expenditures and Other Financing Uses		<u>\$ 278,849</u>	<u>\$ 7,401,394</u>	<u>\$ 639,847</u>	<u>\$ 640,097</u>	<u>\$ 641,512</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Summary by Account  
Fiscal Year Ending April 30, 2014

## Fund 050 - Water and Sewer Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Proposed Budget
<b>Revenues and Other Financing Sources</b>						
321.07-00	Penalties on Licenses	\$ 1,843	\$ 2,020	\$ 1,800	\$ 1,800	\$ 1,800
321.10-00	Wastewater Discharge	3,000	3,000	3,000	3,000	-
Total Licenses and Permits		4,843	5,020	4,800	4,800	1,800
344.01-00	Water Sales-Cook Cty	2,414,500	2,692,382	3,493,397	3,493,397	3,955,499
344.02-00	Water Sales-DuPage Cty	2,382,427	2,724,100	3,540,425	3,540,425	3,913,707
345.01-00	Sewer Sales-Cook Cty	751,844	865,098	809,959	809,959	843,017
345.02-00	Sewer Sales-DuPage Cty	1,795,201	1,918,188	1,935,493	1,935,493	2,014,490
346.00-00	Water Penalties	181,500	186,407	190,400	190,400	192,300
347.01-00	Water Tap-On Fees-Cook	38,753	26,984	56,666	56,666	14,167
347.02-00	Water Tap-On Fees-DuPage	-	79,259	9,444	9,444	-
348.01-00	Sewer Tap-On Fees-Cook	37,978	26,445	55,532	55,532	13,884
348.02-00	Sewer Tap-On Fees-DuPage	-	72,817	9,254	9,254	-
349.01-00	Water Meters-Cook Cty	6,024	4,995	6,169	6,169	1,560
349.02-00	Water Meters-DuPage Cty	258	1,309	969	969	-
Total Charges for Services		7,608,485	8,597,984	10,107,708	10,107,708	10,948,624
361.00-00	Interest on Investments	17,824	8,577	13,000	13,000	13,000
362.00-00	Net Change in Fair Value	1,829	317	600	600	-
368.00-00	Declared IPBC Dividend	6,687	-	-	-	-
Total Investment Income		26,340	8,894	13,600	13,600	13,000
380.04-00	Reimb Exp-Property Damage	6,626	2,570	4,000	4,000	4,000
380.09-00	Reimb Exp-Miscellaneous	3,094	907	2,500	2,500	2,500
389.03-00	Miscellaneous Income	24,205	25,152	201,028	201,028	22,000
389.09-00	Leachate Treatment Rev	320,853	261,556	273,000	185,000	180,000
Total Miscellaneous		354,778	290,185	480,528	392,528	208,500
392.02-00	(Loss) - Sale of Capital Assets	(5,785)	(38,695)	-	-	-
392.04-00	Capital Contributions	-	102,105	-	-	-
399.00-00	Use of Fund Balance	-	-	442,790	-	-
Total Other		(5,785)	63,410	442,790	-	-
Total Revenues and Other Financing Sources		\$ 7,988,661	\$ 8,965,493	\$ 11,049,426	\$ 10,518,636	\$ 11,171,924
<b>Expenditures and Other Financing Uses</b>						
1-11	Salaries-Regular	\$ 1,768,239	\$ 1,746,092	\$ 1,787,136	\$ 1,787,136	\$ 2,019,627
1-12	Salaries-Part Time	27,151	24,909	43,800	49,492	49,250
1-21	Overtime Compensation	109,405	115,107	94,469	106,000	97,069
1-27	Language Proficiency	-	-	1,000	-	-
1-28	On-Call Premium Pay	22,857	23,568	24,102	24,102	24,102
1-41	State Retirement	204,860	300,061	269,455	269,455	340,327
1-42	Social Security	146,231	142,877	151,459	151,459	173,370
1-44	Employee Insurance	386,173	373,393	392,869	392,869	416,538
1-45	Special Pension	7,879	8,035	7,410	7,410	8,816
1-46	Unempl Compensation	10,817	6,231	5,108	565	4,222
1-50	OPEB	36,369	9,785	24,600	24,600	24,600
Total Personal Services		2,719,981	2,750,058	2,801,408	2,813,088	3,157,921

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account  
 Fiscal Year Ending April 30, 2014

## Fund 050 - Water and Sewer Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Proposed Budget
<b>Expenditures and Other Financing Uses (Continued)</b>						
2-11	Office Supplies	2,811	2,129	3,400	3,350	3,950
2-13	Memberships/ Subscriptions	12,330	12,160	12,730	12,500	10,750
2-14	Books/Publications/Maps	415	416	720	645	645
2-21	Gasoline & Lube	42,362	51,918	-	-	-
2-26	Bulk Chemicals	10,341	7,110	20,850	20,850	20,945
2-27	Materials & Supplies	88,687	108,019	109,201	102,376	109,882
2-28	Cleaning Supplies	1,115	1,979	2,340	2,340	2,404
2-29	Part & Access-Non Auto	49	104	7,400	7,400	7,400
2-31	Uniforms	5,291	5,827	3,900	4,050	4,050
2-33	Safety & Protective Equip	5,655	7,928	9,623	8,928	7,433
2-34	Small Tools	453	1,966	2,510	1,710	2,595
2-36	Photo Supplies	8	-	100	100	100
2-37	Resale Merchandise	7,845	5,182	13,135	9,000	12,434
Total Commodities		177,362	204,738	185,909	173,249	182,588
3-11	Telephone	35,013	52,007	36,336	37,533	71,714
3-12	Postage	33,640	33,876	37,850	40,178	39,530
3-13	Electricity	249,682	231,471	249,205	209,235	235,711
3-14	Natural Gas	14,507	21,381	10,520	8,015	9,222
3-21	Liability Insurance Program	415,461	292,330	235,720	143,474	266,930
3-32	M & R- Office Equipment	-	-	50	50	50
3-33	M & R- Comm Equipment	-	-	310	260	310
3-34	M & R- Buildings	18,001	24,112	39,045	33,495	47,695
3-35	M & R- Streets & Bridges	9,997	4,728	13,000	13,000	13,000
3-36	Maintenance Agreements	45,291	51,846	58,821	58,821	70,893
3-37	M & R- Other Equipment	5,507	8,876	15,560	8,050	19,360
3-41	M & R- Sewage Treat Plant	69,925	81,687	74,500	74,500	85,500
3-42	M & R- Sewer Lines	12,266	10,820	22,000	22,000	22,000
3-43	M & R- Wells	117,517	(3,778)	3,500	25,400	10,500
3-44	M & R- Water Mains	17,355	1,455	12,000	27,554	13,500
3-45	M & R- Water Tanks	202,618	5,159	255,800	195,000	137,000
3-46	M & R- Water Meters	-	699	2,000	2,000	2,000
3-51	Equipment Rentals	92,556	197,329	158,539	158,339	158,956
3-52	Vehicle Maint & Replace	367,889	238,000	274,593	274,593	537,628
3-61	Consulting Services	14,811	7,240	15,000	10,000	23,000
3-63	Auditing Services	9,996	16,891	11,454	10,824	12,548
3-64	Engineering Services	107,056	30,167	304,000	212,000	304,000
3-65	Medical Examinations	-	-	300	300	300
3-68	Uniform Rental	-	-	2,600	2,600	3,000
3-69	Testing Services	26,173	22,517	22,500	23,500	29,150
3-70	Binding & Printing	24,091	22,971	25,208	25,208	23,408
3-71	Schools, Conf, Meetings	1,822	1,745	7,150	7,400	7,000
3-72	Transportation	111	52	590	510	210
3-82	JAWA-Fixed Cost	522,971	660,565	650,000	799,944	967,932
3-89	IEPA Discharge Fee	17,500	17,500	17,500	17,500	17,500
3-93	Depreciation	315,418	877,463	845,000	930,111	985,917
3-96	Collection Services	460	921	900	900	900
3-97	JAWA-Operating Costs	2,203,817	2,254,256	2,762,931	2,762,931	2,762,931
3-99	Miscellaneous Expense	18,193	22,972	20,850	25,734	26,550
Total Contractual Services		4,969,644	5,187,258	6,185,332	6,160,959	6,905,845
Total Operating Expenditures		7,866,987	8,142,054	9,172,649	9,147,296	10,246,354

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Summary by Account  
 Fiscal Year Ending April 30, 2014

Fund 050 - Water and Sewer Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Proposed Budget
<b>Expenditures and Other Financing Uses (Continued)</b>						
11-18	Principal-IEPA Loan	-	-	313,606	313,606	322,309
11-21	Interest-IEPA Loan	65,979	55,759	50,421	50,421	41,719
Total Debt Service		65,979	55,759	364,027	364,027	364,028
12-31	Transfer to General Capital	163,219	194,194	573,750	93,750	506,750
Total Interfund Transfers		163,219	194,194	573,750	93,750	506,750
13-21	Buildings	-	-	-	-	17,000
13-22	Impr Other Than Buildings	-	-	-	-	12,000
13-31	Office Equipment	-	3,300	-	-	-
13-43	Other Equipment	-	-	98,000	98,000	50,000
13-61	Sewage Treatment Plant	36,072	48,858	120,000	20,000	75,000
13-62	Sewer Lines	50,400	103,970	350,000	150,000	240,000
13-72	Water Mains	-	54,217	371,000	341,000	600,000
13-73	Water Wells	-	-	-	-	12,000
Total Capital Outlay		86,472	210,345	939,000	609,000	1,006,000
Total Other Expenditures		315,670	460,298	1,876,777	1,066,777	1,876,778
Total Expenditures and Other Financing Uses		\$ 8,182,657	\$ 8,602,352	\$ 11,049,426	\$ 10,214,073	\$ 12,123,132
Revenues over (under) expenditures		\$ (193,996)	\$ 363,141	\$ -	\$ 304,563	\$ (951,208)

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail by Fund**  
 Fiscal Year Ending April 30, 2014

**Fund 051 - Municipal Commuter Lot Fund**

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
321.07-00	Penalties on Licenses	\$ 20	\$ 20	\$ 20	\$ 20	\$ 20
323.09-00	Parking Lot Meter Fees	118,945	132,119	121,169	121,169	127,228
323.10-00	Parking Lot Permit Fees	173,321	196,610	168,289	168,289	176,704
Total Charges for Services		<u>292,286</u>	<u>328,749</u>	<u>289,478</u>	<u>289,478</u>	<u>303,952</u>
361.00-00	Interest on Investments	62	107	-	147	150
362.00-00	Net Change in Fair Value	-	(4)	-	-	-
368.00-00	Declared IPBC Dividend	(1,881)	-	-	-	-
Total Investment Income		<u>(1,819)</u>	<u>103</u>	<u>-</u>	<u>147</u>	<u>150</u>
364.00-00	Rental Income	(1,000)	-	-	-	-
389.03-00	Miscellaneous Income	-	-	49,780	49,780	-
Total Miscellaneous Revenue		<u>(1,000)</u>	<u>-</u>	<u>49,780</u>	<u>49,780</u>	<u>-</u>
392.02-00	Gain (Loss) on Sale of Fixed Assets	(22,658)	-	-	-	-
399.00-00	Use of Fund Balance	-	-	70,078	-	108,221
Total Other		<u>(22,658)</u>	<u>-</u>	<u>70,078</u>	<u>-</u>	<u>108,221</u>
Total Revenues and Other Financing Sources		<u>\$ 266,809</u>	<u>\$ 328,852</u>	<u>\$ 409,336</u>	<u>\$ 339,405</u>	<u>\$ 412,323</u>

**Expenditures and Other Financing Uses**

1-11	Salaries-Regular	\$ 109,712	\$ 109,095	\$ 94,374	\$ 94,374	\$ 120,224
1-12	Salaries-Part Time	497	-	-	-	-
1-21	Overtime Compensation	15,975	5,364	-	316	-
1-27	Language Proficiency	-	-	-	-	-
1-28	On-Call Premium Pay	89	89	-	4	-
1-41	State Retirement	13,379	18,187	13,307	13,307	19,292
1-42	Social Security	9,456	8,482	7,220	7,220	9,297
1-44	Employee Insurance	23,604	12,072	110,909	110,909	28,898
Total Personal Services		<u>172,712</u>	<u>153,289</u>	<u>225,810</u>	<u>226,130</u>	<u>177,711</u>
2-11	Office Supplies	1,317	1,355	1,394	1,394	1,394
2-26	Bulk Chemicals	577	2,580	5,000	3,000	5,000
2-27	Materials & Supplies	1,670	-	7,000	7,000	5,650
2-28	Cleaning Supplies	978	-	900	900	900
2-34	Small Tools	-	-	50	-	-
2-99	Miscellaneous Expense	-	-	50	-	-
Total Commodities		<u>4,542</u>	<u>3,935</u>	<u>14,394</u>	<u>12,294</u>	<u>12,944</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail by Fund**  
 Fiscal Year Ending April 30, 2014

**Fund 051 - Municipal Commuter Lot Fund**

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Expenditures and Other Financing Uses (Continued)</b>						
3-12	Postage	237	216	300	300	300
3-13	Electricity	14,867	14,268	15,680	14,281	13,809
3-14	Natural Gas	2,331	2,166	2,800	2,046	2,523
3-21	Liability Insurance Program	25,829	18,659	15,208	15,208	17,221
3-34	M & R- Buildings	834	1,170	5,000	5,000	5,000
3-35	M & R- Streets & Bridges	64,336	52,070	37,650	39,000	44,360
3-36	Maintenance Agreements	2,041	15,851	7,140	12,180	12,180
3-55	Real Property Rental	775	775	800	775	775
3-93	Depreciation	39,561	43,656	32,304	32,304	47,000
3-99	Miscellaneous Expense	2,322	2,960	2,250	2,250	3,500
Total Contractual Services		<u>153,133</u>	<u>151,791</u>	<u>119,132</u>	<u>123,344</u>	<u>146,668</u>
Total Operating Expenditures		<u>330,387</u>	<u>309,015</u>	<u>359,336</u>	<u>361,768</u>	<u>337,323</u>
13-21	Buildings	-	-	50,000	50,000	-
13-22	Improvements Other Than Buildings	-	-	-	-	75,000
Total Capital Outlay		<u>-</u>	<u>-</u>	<u>50,000</u>	<u>50,000</u>	<u>75,000</u>
Total Other Expenditures		<u>-</u>	<u>-</u>	<u>50,000</u>	<u>50,000</u>	<u>75,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 330,387</u>	<u>\$ 309,015</u>	<u>\$ 409,336</u>	<u>\$ 411,768</u>	<u>\$ 412,323</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
**Budget Detail by Fund**  
 Fiscal Year Ending April 30, 2014

**Fund 052 - Hanover Square**

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
361.00-00	Investment Income	\$ -	\$ -	\$ -	\$ 244	\$ -
Total Investment Income		-	-	-	244	-
385.00-00	Rental Income	-	226,746	653,220	653,220	670,000
385.01-00	Common Area Maintenance	-	9,920	-	-	40,000
385.04-00	Late Fee Revenue	-	250	-	-	1,000
Total Rental Income		-	236,916	653,220	653,220	711,000
380.04-00	Reimb Expend - Property Damage	-	-	-	22,664	39,000
Total Reimbursed Expenditures		-	-	-	22,664	39,000
391.33-00	Transfer from TIF #3	-	2,800,000	-	-	-
Total Interfund Transfers		-	2,800,000	-	-	-
Total Revenues and Other Financing Sources		\$ -	\$ 3,036,916	\$ 653,220	\$ 676,128	\$ 750,000
<b>Expenditures and Other Financing Uses</b>						
3-13	Utilities - Electricity	\$ -	\$ 12,351	\$ 34,200	\$ 28,750	\$ 30,550
3-16	Property Taxes	-	-	289,310	355,000	355,000
3-34	M&R Building	-	41,318	19,500	75,000	58,600
3-36	Maintenance Agreements	-	38,063	85,080	85,080	71,450
3-61	Consulting Services	-	-	37,500	70,000	143,750
3-64	Professional Services	-	12,700	-	26,812	-
2-11	Office Supplies	-	229	-	18	-
3-93	Depreciation	-	-	-	18,092	18,092
3-99	Miscellaneous Expense	-	14	-	7	-
Total Operating Services		-	104,675	465,590	658,759	677,442
13-21	Buildings	-	-	-	274,820	72,558
Total Capital Outlay		-	-	-	274,820	72,558
Total Expenditures and Other Financing Uses		\$ -	\$ 104,675	\$ 465,590	\$ 933,579	\$ 750,000

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Fund  
 Fiscal Year Ending April 30, 2014

## Fund 061 - Central Equipment Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
361.00-00	Interest on Investments	\$ 48,154	\$ 23,850	\$ 27,923	\$ 27,923	\$ -
362.00-00	Net Change in Fair Value	1,454	4,171	12,192	12,192	-
Total Investment Income		<u>49,608</u>	<u>28,021</u>	<u>40,115</u>	<u>40,115</u>	<u>-</u>
391.01-00	General Fund	-	46,120	668,423	668,423	742,441
391.50-00	Water & Sewer Fund	197,232	238,000	274,594	274,594	537,628
Total Interfund Transfers		<u>197,232</u>	<u>284,120</u>	<u>943,017</u>	<u>943,017</u>	<u>1,280,069</u>
392.01-00	Gain-Sale of Capital Assets	40,273	23,513	-	-	-
392.02-00	Loss-Sale of Capital Assets	(25,960)	-	-	-	-
399.00-00	Use of Fund Balance	-	-	563,075	-	-
Total Other		<u>14,313</u>	<u>23,513</u>	<u>563,075</u>	<u>-</u>	<u>-</u>
Total Revenues and Other Financing Sources		<u>\$ 261,153</u>	<u>\$ 335,654</u>	<u>\$ 1,546,207</u>	<u>\$ 983,132</u>	<u>\$ 1,280,069</u>
<b>Expenditures and Other Financing Uses</b>						
3-93	Depreciation	\$ 396,401	\$ 437,422	\$ -	\$ -	\$ -
Total Contractual Services		<u>396,401</u>	<u>437,422</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating Expenditures		<u>396,401</u>	<u>437,422</u>	<u>-</u>	<u>-</u>	<u>-</u>
11-03	Installment Note Payment	-	-	49,707	49,707	49,707
Total Debt Service		<u>-</u>	<u>-</u>	<u>49,707</u>	<u>49,707</u>	<u>49,707</u>
13-41	Automobiles	-	-	197,500	304,000	170,000
13-42	Trucks	-	(245)	1,075,500	911,000	968,000
13-43	Other Equipment	185,033	23,197	223,500	183,000	22,000
Total Capital Outlay		<u>185,033</u>	<u>22,952</u>	<u>1,496,500</u>	<u>1,398,000</u>	<u>1,160,000</u>
Total Expenditures and Other Financing Uses		<u>\$ 581,434</u>	<u>\$ 460,374</u>	<u>\$ 1,546,207</u>	<u>\$ 1,447,707</u>	<u>\$ 1,209,707</u>

VILLAGE OF HANOVER PARK, ILLINOIS  
 Budget Detail by Fund  
 Fiscal Year Ending April 30, 2014

## Fund 070 - Police Pension Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
361.00-00	Interest on Investments	\$ 503,193	\$ 556,523	\$ 350,000	\$ 350,000	\$ -
362.00-00	Net Change in Fair Value	1,410,182	(411,986)	910,000	910,000	910,000
Total Investment Income		1,913,375	144,537	1,260,000	1,260,000	910,000
365.70-00	Police Pension Contributions	439,927	515,151	439,170	475,523	468,156
365.80-00	Repayment of Refunds	20,877	-	-	-	-
389.03-00	Miscellaneous	18	354	-	-	-
Total Miscellaneous		460,822	515,505	439,170	475,523	468,156
391.01-00	Employer Contribution/General Fund	1,302,480	1,562,318	1,657,706	1,657,706	1,729,683
Total Interfund Transfers		1,302,480	1,562,318	1,657,706	1,657,706	1,729,683
Total Revenues and Other Financing Sources		\$ 3,676,677	\$ 2,222,360	\$ 3,356,876	\$ 3,393,229	\$ 3,107,839
<b>Expenditures and Other Financing Uses</b>						
1-03	Refunds	\$ -	\$ 79,100	\$ 45,000	\$ -	\$ -
1-43	Police Pension	1,333,303	1,502,692	1,644,389	1,644,389	1,799,932
1-69	Portability Transfer	47,434	13,686	27,000	-	-
Total Personal Services		1,380,737	1,595,478	1,716,389	1,644,389	1,799,932
2-13	Membership & Subscription	775	258	1,000	1,000	1,000
Total Commodities		775	258	1,000	1,000	1,000
3-61	Consulting Services	27,511	15,650	29,700	26,800	28,500
3-62	Legal Services	8,985	6,300	4,500	4,500	4,500
3-63	Auditing Services	525	-	-	-	-
3-65	Medical Examinations	-	-	750	500	500
3-66	Investment Expense	29,467	55,720	30,000	47,251	50,000
3-71	Schools, Conf, Meetings	2,995	875	3,000	2,500	2,500
3-72	Transportation	83	-	250	250	250
3-99	Miscellaneous Expense	-	3,805	100	5,000	5,000
Total Contractual Services		69,566	82,350	68,300	86,801	91,250
Total Operating Expenditures		1,451,078	1,678,086	1,785,689	1,732,190	1,892,182
Total Expenditures and Other Financing Uses		\$ 1,451,078	\$ 1,678,086	\$ 1,785,689	\$ 1,732,190	\$ 1,892,182

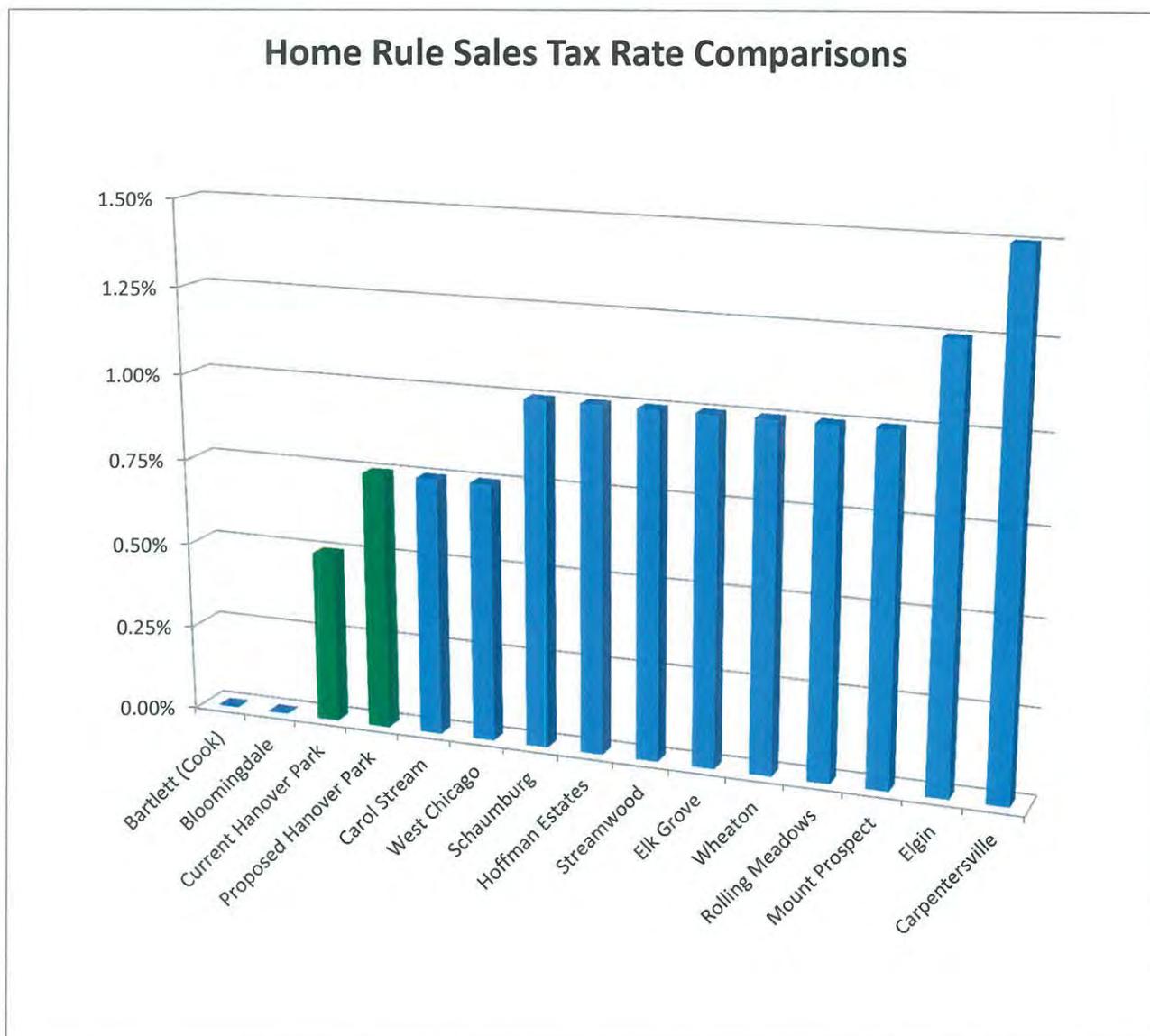
VILLAGE OF HANOVER PARK, ILLINOIS  
Budget Detail by Fund  
Fiscal Year Ending April 30, 2014

## Fund 071 - Fire Pension Fund

Account	Description	2010-2011 Actual	2011-2012 Actual	2012-2013 Budget	2012-2013 Projected	2013-2014 Request
<b>Revenues and Other Financing Sources</b>						
361.00-00	Interest on Investments	\$ 247,199	\$ 222,355	\$ 249,000	\$ 214,453	\$ 249,000
362.00-00	Gain on Sale of Investments	861,027	(116,882)	506,227	506,227	506,227
Total Investment Income		<u>1,108,226</u>	<u>105,473</u>	<u>755,227</u>	<u>720,680</u>	<u>755,227</u>
365.71-00	Fire Pension Contributions	260,615	262,035	261,456	261,456	271,451
389.03-00	Miscellaneous Income	-	-	-	-	-
Total Miscellaneous		<u>260,615</u>	<u>262,035</u>	<u>261,456</u>	<u>261,456</u>	<u>271,451</u>
391.01-00	Employer Contribution/General Fund	698,763	805,643	815,297	815,297	915,601
Total Interfund Transfers		<u>698,763</u>	<u>805,643</u>	<u>815,297</u>	<u>815,297</u>	<u>915,601</u>
Total Revenues and Other Financing Sources		<u>\$ 2,067,604</u>	<u>\$ 1,173,151</u>	<u>\$ 1,831,980</u>	<u>\$ 1,797,433</u>	<u>\$ 1,942,279</u>
<b>Expenditures and Other Financing Uses</b>						
1-43	Fire Pension	\$ 454,134	\$ 610,625	\$ 850,993	\$ 850,993	\$ 1,049,422
Total Personal Services		<u>454,134</u>	<u>610,625</u>	<u>850,993</u>	<u>850,993</u>	<u>1,049,422</u>
2-13	Membership & Subscription	1,675	775	2,333	2,333	2,333
Total Commodities		<u>1,675</u>	<u>775</u>	<u>2,333</u>	<u>2,333</u>	<u>2,333</u>
3-61	Consulting Services	21,288	34,012	32,000	32,000	15,800
3-62	Legal Services	2,600	4,814	5,000	10,000	8,000
3-63	Auditing Services	525	-	-	-	-
3-65	Medical Examinations	-	4,075	750	3,000	750
3-66	Investment Expense	13,231	6,560	13,235	25,149	28,000
3-71	Schools, Conf, Meetings	733	1,689	6,560	2,000	2,000
3-72	Transportation	-	-	1,560	1,560	1,000
Total Contractual Services		<u>38,377</u>	<u>51,150</u>	<u>59,105</u>	<u>76,509</u>	<u>58,350</u>
Total Expenditures and Other Financing Uses		<u>\$ 494,186</u>	<u>\$ 662,550</u>	<u>\$ 912,431</u>	<u>\$ 929,835</u>	<u>\$ 1,110,105</u>

## 2014 Budget - Finance Committee Recommendations

Account number	Account Description	Village Manager's Proposed Budget	Finance Committee's Proposed Budget	Increase (Decrease) in Fund Balance
031-0000-466.13-22	Tree Planting	\$ 40,250.00	\$ 20,000.00	\$ 20,250.00
001-0630-416.03-38	EAB Ash Tree Removal	100,000.00	107,076.00	\$ (7,076.00)
001-0920-419.03-70	Highlighter Printing	25,000.00	-	25,000.00
001-0920-419.03-12	Highlighter Postage	10,020.00	-	10,020.00
001-0920-419.03-12	Highlighter Mailing List	230.00	-	230.00
001-0820-421.01-21	Bloomington Parade	-	375.00	(375.00)
Various	Streamwood Parade	-	507.00	(507.00)
Various	Schaumburg Parade	-	788.00	(788.00)
001-0550-415.03-85	DuPage Senior Citizens Council	1,000.00	2,000.00	(1,000.00)
001-0550-415.03-83	Shelter, Inc.	2,000.00	3,000.00	(1,000.00)
001-0730-420.03-91	Fire Halloween Candy	-	3,000.00	(3,000.00)
001-0730-420.01-21	Fire Halloween Overtime	-	504.00	(504.00)
Various	HPCRC	5,000.00	10,000.00	(5,000.00)
001-0410-414-03.91	Youth Benefit Ball Donation	-	1,000.00	(1,000.00)
<b>Use of fund balance (to fund ERP)</b>		<b>\$ (263,665.00)</b>	<b>\$ (228,415.00)</b>	<b>\$ 35,250.00</b>
001-0000-322.01-00	Waiver of Park District Fees		up to \$6,000	



- Hanover Park's Home Rule Sales Tax Rate is one of the lower rates in the area
- Increasing the sales tax rate by .25%, from .50% to .75% will generate roughly \$940,000 of revenues in FY '2014 and roughly \$1.1 million in additional revenues in FY '2015
- \$900,000 to \$1.1 million is how much the General Fund needs to fund annual capital projects
- Even by increasing our rate to .75%, we would still have one of the lower sales tax rates in the area
- Cook County recently dropped their Home Rule Rate by .25% lessening the impact of the sales tax increase

**Sales Tax Rate Comparison  
As of January 28, 2013**

---

	Home Rule	Total Rate		
	Rate	Cook	DuPage	Kane
Bartlett (Cook)	0.00%	8.00%	7.00%	7.00%
Bloomington	0.00%	N/A	7.25%	N/A
<b>Current Hanover Park</b>	<b>0.50%</b>	<b>8.50%</b>	<b>7.50%</b>	<b>N/A</b>
<b>Proposed Hanover Park</b>	<b>0.75%</b>	<b>8.75%</b>	<b>7.75%</b>	<b>N/A</b>
Carol Stream	0.75%	N/A	8.00%	N/A
West Chicago	0.75%	N/A	7.75%	N/A
Schaumburg	1.00%	9.00%	8.00%	N/A
Hoffman Estates	1.00%	9.00%	N/A	8.00%
Streamwood	1.00%	9.00%	N/A	N/A
Elk Grove	1.00%	9.00%	8.00%	N/A
Wheaton	1.00%	N/A	8.25%	N/A
Rolling Meadows	1.00%	9.00%	N/A	N/A
Mount Prospect	1.00%	9.00%	N/A	N/A
Elgin	1.25%	9.25%	N/A	8.25%
Carpentersville	1.50%	N/A	N/A	8.50%


**Village of Hanover Park**
**AGENDA MEMORANDUM**
**TO: Village President and Board of Trustees**
**FROM:** Juliana Maller, Village Manager  
 Rebekah Flakus, Finance Director

**SUBJECT:** Home Rule Sales Tax Increase

**ACTION**
**REQUESTED:**  Approval  Concurrence  Discussion  Information

**MEETING DATE:** February 21, 2013 – Board Workshop

**Executive Summary**

Direction to create an Ordinance to increase the Village of Hanover Park's Home Rule Sales Tax by 0.25% to be Approved by the Village Board on the March 7, 2013 Board Meeting.

**Discussion**

As part of the budget process, Staff worked with Village Manager Maller to reduce General Fund budgeted expenditures and find ways to increase revenues to present a balanced budget. Staff reduced expenditures by over \$1.1 million and recommended increasing the Home Rule Sales Tax by 0.25% in order to remedy the structural deficit within the budget. Increasing the Home Rule Sales Tax should provide an additional \$940,000 in General Fund Revenues. The Finance Committee reviewed and agreed to the proposed increase in the Home Rule Sales Tax.

Staff reviewed all sales tax and home rule sales tax rates in surrounding municipalities. Even with the proposed 0.25% increase, the Village of Hanover Park's Home Rule Sales Tax Rate would remain competitive with surrounding municipalities. The proposed Home Rule Sales Tax Rate would be 0.75% which is lower or equal to the surrounding areas with a Home Rule Sales Tax rate that Staff reviewed.

Staff seeks direction to proceed with the Home Rule Sales Tax increase in order to have the Ordinance filed before the State's deadline of April 1, 2013. The draft ordinance will be sent to you separately.

**Recommended Action**

Move approval of an Ordinance to increase the Village of Hanover Park's Home Rule Sales Tax by 0.25% and place on the March 7, 2013 Village Board Meeting agenda for approval.

**Attachments:** Sales Tax Rate Comparison  
 Home Rule Sales Tax  
 Draft Ordinance

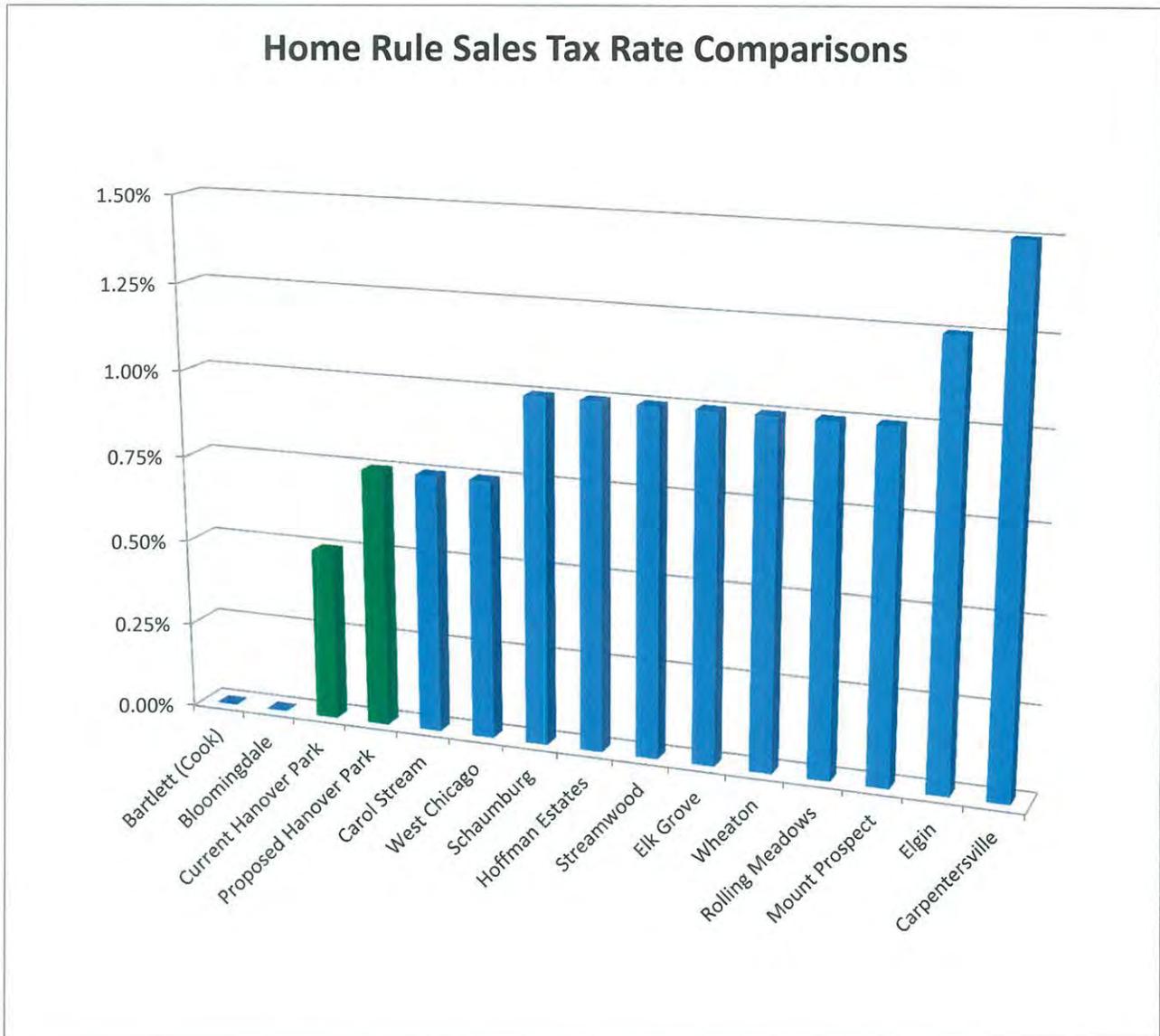
<b>Budgeted Item:</b>	___ Yes	___ No
<b>Budgeted Amount:</b>	\$	
<b>Actual Cost:</b>	\$	
<b>Account Number:</b>		

Agreement Name: \_\_\_\_\_

**Workshop Meeting 2/21/13**

Executed By: \_\_\_\_\_

**Page 63**



- Hanover Park's Home Rule Sales Tax Rate is one of the lower rates in the area
- Increasing the sales tax rate by .25%, from .50% to .75% will generate roughly \$940,000 of revenues in FY '2014 and roughly \$1.1 million in additional revenues in FY '2015
- \$900,000 to \$1.1 million is how much the General Fund needs to fund annual capital projects
- Even by increasing our rate to .75%, we would still have one of the lower sales tax rates in the area
- Cook County recently dropped their Home Rule Rate by .25% lessening the impact of the sales tax increase

**Sales Tax Rate Comparison  
As of January 28, 2013**

---

	Home Rule	Total Rate		
	Rate	Cook	DuPage	Kane
Bartlett (Cook)	0.00%	8.00%	7.00%	7.00%
Bloomington	0.00%	N/A	7.25%	N/A
<b>Current Hanover Park</b>	<b>0.50%</b>	<b>8.50%</b>	<b>7.50%</b>	<b>N/A</b>
<b>Proposed Hanover Park</b>	<b>0.75%</b>	<b>8.75%</b>	<b>7.75%</b>	<b>N/A</b>
Carol Stream	0.75%	N/A	8.00%	N/A
West Chicago	0.75%	N/A	7.75%	N/A
Schaumburg	1.00%	9.00%	8.00%	N/A
Hoffman Estates	1.00%	9.00%	N/A	8.00%
Streamwood	1.00%	9.00%	N/A	N/A
Elk Grove	1.00%	9.00%	8.00%	N/A
Wheaton	1.00%	N/A	8.25%	N/A
Rolling Meadows	1.00%	9.00%	N/A	N/A
Mount Prospect	1.00%	9.00%	N/A	N/A
Elgin	1.25%	9.25%	N/A	8.25%
Carpentersville	1.50%	N/A	N/A	8.50%

### **Home Rule “Sales” Tax**

Illinois sales tax is really a retailers’ occupation tax and a service occupation tax. The tax is on the seller, not on the sale, and not on the buyer. Illinois also has a use tax and a service use tax that is used in conjunction with the occupation tax. The “use tax” is on the buyer directly. Most people call them “sales” taxes.

The state will also collect an additional tax similar to the state’s occupation and use tax called a home rule municipal retailers’ occupation tax and a municipal service occupation tax. 65 ILCS 5/8-11-1, 5/8-11-5. The legislature provided detailed statutes as to the manner a home rule municipality must follow in adopting this tax or any increase to the tax. Hanover Park has both of the home rule taxes currently with the rate set at 1/2 of a percent. These taxes may not be imposed separately; if one is imposed, the other must also be imposed. The Illinois Department of Revenue collects and administers these taxes for home rule municipalities. An ordinance changing the rate of these taxes may be filed with the Department either on or before the first day of April, whereupon the Department will commence administration and enforcement on the first day of July next following the adoption and filing, or may be filed on or before October 1 for administration and enforcement to commence on the first day of January next following the adoption and filing. They must be imposed in increments of one fourth of one percent and are imposed on persons engaged in selling tangible personal property or on those engaged in selling services who also, as an incidence of the service, transfer tangible personal property. These taxes are also referred to as “sales” taxes because they are passed on to the purchaser of each item sold.

Exempt from “sales” tax are:

1. sales of food for human consumption to be consumed off premises (except alcoholic beverages, soft drinks, and food prepared for immediate consumption);
2. prescription and nonprescription medicines and drugs, but only if the home rule municipality had imposed the tax before July 1, 1993;
3. medical appliances;
4. insulin, urine testing materials, syringes, and needles used by diabetics;  
and
5. items titled or registered with an Illinois state agency. 65 ILCS 5/8-11-1, 5/8-11-1.3.

**DRAFT****ORDINANCE NO. O-13-****ORDINANCE PROVIDING FOR INCREASING BOTH THE  
HOME RULE MUNICIPAL RETAILERS' OCCUPATION TAX AND  
THE HOME RULE MUNICIPAL SERVICE OCCUPATION TAX  
BY ADDING TO THE CURRENT RATE OF ONE-HALF  
PERCENT AN ADDITIONAL ONE-QUARTER PERCENT**

**WHEREAS**, pursuant to the provisions of the Constitution of the State of Illinois, the Village of Hanover Park, is a home rule unit and may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to tax and to incur debt; and

**WHEREAS**, the Village of Hanover Park has heretofore by Ordinance No. O-94-56 passed on September 15, 1994, imposed both a Home Rule Municipal Retailers' Occupation Tax and a Home Rule Municipal Service Occupation Tax in the amount of one-half of one percent in addition to the one percent tax then currently levied on such sales and services within the corporate limits of the Village of Hanover Park; and

**WHEREAS**, the Village of Hanover Park has further determined that it desires to increase both the Home Rule Municipal Retailers' Occupation Tax and the Home Rule Municipal Service Occupation Tax an additional one-quarter of one percent in addition to the one-half of one percent of each of said taxes and in addition to the one percent tax currently levied on such sales and services within the corporate limits of the Village of Hanover Park; and

**WHEREAS**, the Village of Hanover Park desires to exempt from said newly increased to three quarters of one percent Home Rule Municipal Retailers' Occupation Tax and the Home Rule Municipal Service Occupation Tax the sales of food for human consumption which is to be consumed off the premises where it is sold (other than alcoholic beverages, soft drinks and food that has been prepared for immediate consumption) and prescription and non-prescription medicine, drugs, medical appliances and insulin, urine testing materials, syringes and needles used by diabetics; and

**WHEREAS**, the Village of Hanover Park is imposing these taxes at the same rate pursuant to 65 ILCS 5/8-11-5 concerning a Home Rule Municipal Service Occupation Tax and 65 ILCS 5/8-11-1 concerning a Home Rule Municipal Retailers' Occupation Tax; and

**WHEREAS**, upon adoption of this ordinance, the Village of Hanover Park is required to publish a copy of said ordinance at least once within thirty (30) days after passage, in one or more newspapers published in the municipality, or in a newspaper with a general circulation within the municipality; and

**WHEREAS**, said ordinance imposing the Home Rule Municipal Retailers' Occupation Tax and the Home Rule Municipal Service Occupation Tax shall take effect on the first day of

the month following the expiration of the thirty (30) day publication period; now, therefore,

**BE IT ORDAINED** by the President and Board of Trustees of the Village of Hanover Park, Cook and DuPage Counties, Illinois, as follows:

**SECTION 1:** The “home rule” tax heretofore imposed on all persons engaged in the business of selling tangible personal property, other than an item titled or registered with an agency of this State's government, at retail in the Village of Hanover Park at the rate of one-half of one percent (0.5%) of and on the gross receipts from such sales made in the course of such business under Ordinance No. O-94-56, be and it is hereby increased to three quarters of one percent (0.75%) as of July 1, 2013; and, the tax heretofore imposed on all persons engaged in the Village of Hanover Park, in the business of making sales of service, at the rate of one-half of one percent (0.5%) of the selling price of all tangible personal property transferred by such serviceman either in the form of tangible personal property or in the form of real estate as an incident to a sale of his service under Ordinance No. O-94-56, be and it is hereby increased to three quarters of one percent (0.75%) as of July 1, 2013.

The imposition of these Home Rule Taxes are in accordance with the provisions of Section 8-11-1 and 8-11-5, respectively, of the "Illinois Municipal Code" (65 ILCS 5/8-11-1 and 8-11-5, as amended).

**SECTION 2:** The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.

**SECTION 3:** That both Sections 94-31 and 94-61 of Chapter 94 of the Municipal Code of the Village of Hanover Park, Illinois, as amended, be amended by adding at the end of each thereof the language of Section 1. above.

**SECTION 4:** The Village Clerk is hereby directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before the 1st day of April, 2013.

**SECTION 5:** The Department, in accordance with law, shall proceed to administer and enforce the provisions of this Ordinance pursuant to 65 ILCS 5/8-11-1 and 65 ILCS 5/8-11-5 on the first day of July following adoption and filing of this Ordinance with the Illinois Department of Revenue.

**SECTION 6:** This Ordinance shall be published once within thirty (30) days of passage hereof by authority of the Corporate Authorities in the Daily Herald, being a newspaper of general circulation in the Village of Hanover Park, Illinois, there being no newspaper published therein, and this Ordinance shall be in full force and effect on the first day of the month next following the expiration of the thirty (30) day publication period.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2013, pursuant to a roll call vote as follows:

AYES:

NAYS:

ABSENT:

ABSTENTION:

Approved: \_\_\_\_\_  
Rodney S. Craig  
Village President

ATTESTED, filed in my office, and  
published in pamphlet form this \_\_\_\_\_  
day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Eira Corral, Village Clerk

PUBLISHED in the Daily Herald \_\_\_\_\_, 2013.

RECORDED in the Municipal Records on \_\_\_\_\_, 2013.

\_\_\_\_\_  
Village Clerk  
(SEAL)


**Village of Hanover Park**
**AGENDA MEMORANDUM**

**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager  
Howard Killian, Director of Engineering and Public Works

**SUBJECT:** Illinois Cooperative Job Order Contract

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**MEETING DATE:** February 21, 2012 – Board Workshop

**Executive Summary**

Staff is continuously looking for methods to save time and money using joint purchase programs, most often with vehicles or supplies.

**Discussion**

We have just been informed of a program, contracted through the City of Naperville, called the Illinois Cooperative Job Order Contract. This system can be used for a variety of projects in the Village.

The program states that it complies with the Illinois Procurement Code. We are asking the Village Attorney to review the statute and the contract to confirm this compliance.

**Recommended Action**

Staff is seeking Village Board concurrence to proceed with one or two projects on a trial basis.

**Attachments:** Program Information

*HK/ck*

<b>Budgeted Item:</b>	___ Yes	___ No	N/A
<b>Budgeted Amount:</b>	\$ N/A		
<b>Actual Cost:</b>	\$ N/A		
<b>Account Number:</b>	N/A		

Agreement Name: \_\_\_\_\_

**Workshop Meeting 2/21/13**

Executed By: \_\_\_\_\_

**Page 70**



## JOB ORDER CONTRACTING

### F.H. Paschen, S.N. Nielsen

F.H. Paschen, S.N. Nielsen (Paschen) has operated as a General Contractor and Construction Manager for over 35 years. Within our firm, the areas of expertise are arranged into three divisions: Civil, Building and Job Order Contracting (JOC). The depth of experience within these disciplines includes major highway reconstruction work and new construction, as well as renovation work for educational, industrial, airport, and transportation facilities.

Paschen was awarded our first Job Order Contract (JOC) with the United States Postal Service in 1986, and has perfected this delivery method over the years, currently managing 42 USPS contracts in 24 states. With a staff of over 80 professionals devoted solely to JOC, we have 68 active JOC contracts across the country, for Federal, State, Institutional, and Municipal governments, both public and private clients, totaling well over \$600 million worth of work annually. Under our SBA approved Mentor Protégé Joint Venture we were awarded the Tyndall AFB SABER. This is a five year contract totaling \$48 million.

To better serve our clients, we have offices across the country from the West to the East Coast, the Midwest to South Florida and New Orleans. We have the staff, experience, and technical ability to complete all of your construction needs.

- **Experience** – Over 25 years of JOC expertise
- **Capacity** – All types and sizes of projects
- **Savings** – 10-15% over other delivery methods
- **Faster** – 75-80% over traditional contracting methods
- **Inclusive** – Local vendors and M/W/DBE compliance
- **Performance Based** – “On call” services with a fixed price



#### Services

The scope of work on contracts such as the Chicago Transit Authority, Chicago Public Schools, United States Postal Service, City of New Orleans, Indiana University, City of Miami, etc. include:

- |                                |                          |
|--------------------------------|--------------------------|
| • Building Renovations         | • Masonry                |
| • Abatement                    | • Fire Alarm Upgrades    |
| • Paving                       | • HVAC                   |
| • Security Upgrades            | • Elevator Modernization |
| • Landscaping                  | • Concrete               |
| • Roof Replacements            | • Escalator Installation |
| • ADA Upgrades                 | • Laboratories           |
| • Station Renovations          | • Offices                |
| • Track & Pavement Replacement | • Platform Canopies      |
| • Athletic Fields              | • Pool Renovations       |
| • Playgrounds                  | • Parking Lots           |
| • Electrical                   | • Painting               |

#### F.H. Paschen, S.N. Nielsen - Headquarters

5515 N. East River Road ▪ Chicago, IL 60656

Phone (773) 444-3474 ▪ Fax (773) 444-0066

[www.fhpassen.com](http://www.fhpassen.com)

**Workshop Meeting 2/21/13**

**Page 71**

# F.H. PASCHEN, S.N. NIELSEN

## ezIQC® - AN ALTERNATIVE JOC SOLUTION

Paschen has joined forces with ezIQC to offer you rapid access to the best in construction and the best in JOC procurement with pricing that's already been competitively bid. With The Gordian Group's award winning [www.ezIQC.com/F.H.Paschen.com](http://www.ezIQC.com/F.H.Paschen.com) service, you can order work and count on the help of a JOC expert guiding you through project scoping, proposal review, and the rest of the procurement process.

Each year, more than \$1.5 billion in construction spending is sourced using Gordian's job order contracting products and services. The savings to taxpayers add up to millions of dollars and countless hours in procurement and project management time.

We are ezIQC qualified in the following states:

- Northern Illinois
- Southern Wisconsin
- Maryland
- Indiana
- Georgia
- Texas
- Florida
- Ohio

To find out more about ezIQC, please contact Leo Wright, Vice President - JOC Division at (773) 444-3474.



"Small-mid scale, rapid-response, multiple-assignment work is our specialty," said Leo Wright, Vice President and Leader of the JOC Division at Paschen. "We do it all – from repairs and remodeling, to alterations and upgrades, to site work and new construction."

## FREQUENTLY ASKED QUESTIONS

### How do I use this program?

Go to [www.ezIQC.com](http://www.ezIQC.com) to get started and specify Paschen as your preferred contractor. Once you've entered your project, Paschen and your ezIQC representative will set up a Joint Scope Meeting at the project site to understand the details. Your ezIQC representative will help to prepare a Detailed Scope of Work. When the scope is finalized, Paschen will develop a detailed cost proposal that your ezIQC representative will review and pass on to you. If you approve, simply issue a purchase order to Paschen and your project can begin. If you are not ready or satisfied with the proposal, there is no obligation to proceed.

### Why is this Contract useful to me?

Paschen has already competitively bid for your work. By bypassing the conventional bidding process, you will save time and money, while still meeting State Procurement Code.

By using Paschen and the ezIQC service, we can be working on your project within days or weeks, instead of months, with all work being paid for at the local competitively bid prices.

### What are some services ezIQC can be used for?

- Repair and Renovations
- Infrastructure Works
- Design-Build
- Interior Buildouts
- Emergency Work
- Building Additions
- Fast-Track Projects
- Summer Critical School Projects
- Library Renovations
- Mechanical Upgrades
- ADA Upgrades
- Remediation Work
- LEED Improvements
- Fire and Police Stations
- Parks and Pools
- Office Rehabilitation
- Playgrounds
- Civil Utilities

**Workshop Meeting 2/21/13**

**Page 72**

# JOB ORDER CONTRACTING



## Midwest

Paschen has been completing JOC contracts in the Midwest for over 25 years. Our Midwest office covers Illinois, Indiana, Ohio, and Wisconsin. Our clients include:

- City of Naperville
- Public Building Commission
- City Colleges of Chicago
- Chicago Department of Transportation
- Chicago Department of Water Management
- Chicago Public Schools
- Chicago Department of General Services
- Chicago Department of Aviation
- Chicago Park District
- Chicago Transit Authority
- University of Illinois - Chicago
- University of Illinois - Champaign
- Purdue University
- Indiana University
- ezlQC - State of Ohio
- ezlQC - State of Indiana
- ezlQC - State of Wisconsin
- United Postal Service (24 states)

## Eastcoast

Paschen expanded to the Eastcoast at the beginning of 2010. We currently hold contracts with Washington Metropolitan Area Transit Authority, DC Housing Authority, and United States Postal Service and look forward working with other agencies on the Eastcoast in the future.



Before



After

## Florida

Paschen expanded to the South Florida market in 2003 realizing an opportunity to expand our JOC office. We have worked with the following clients:

- Miami-Dade College
- Miami-Dade County Public Schools
- The School Board of Broward County Schools
- City of Miami
- City of Miami Beach
- Public Health Trust / Jackson Health System



Workshop Meeting 2/21/13  
Page 73

## JOC / eziQC Leaders



### Leo Wright, Vice President - JOC Division

Leo has over 30 years of construction industry experience including 16 years with Paschen. He joined the company as a Project Superintendent in the Chicago JOC Division and was promoted to Project Manager, Chicago JOC Manager, and now Vice President. He is responsible for overseeing 22 of the 24 states with active JOC contracts. Under his leadership, the Chicago and Florida offices have completed \$600,000,000 worth of work, with \$1 billion in potential backlog.

---



### Anthony Izzi, General Manager

Anthony has 12 years of construction industry experience including nine years with Paschen. He has worked hundreds of projects for various agencies of the City of Chicago including the Chicago Park District. These projects have ranged in value from \$2,000 to over \$3 million. Anthony is the General Manager of the JOC Division and most recently managed the project team that completed the emergency glass repairs project at the Garfield Park Conservatory.

---



### Frank Paschen, Regional Manager

Frank has 16 years of construction industry experience. After separating from The United States Army, he joined the company in our Estimating Division and has held positions as Senior Estimator and now Regional Manager. His career includes the estimating and management of numerous building and renovation projects across the Midwest and Northeastern United States. Additionally, he has over a decade of experience in Design / Build projects for owners throughout these same regions. He is leading our East Coast initiatives.

---



### David Roy, Senior Project Manager

David has 11 years of construction industry experience including nine years with Paschen. He joined the company at our West Lafayette, IN office and managed work orders for Purdue University JOC. He was transferred to the Chicago JOC Division where he managed work orders for the Chicago Department of General Services. David was promoted to Senior Project Manager and transferred to lead our Florida operations. He currently oversees a staff of seven Project Managers, Engineers and Superintendents.

---



### Bill Rocha, Senior Project Manager

Bill has six years of construction industry experience including five years with Paschen. He joined the Company after graduating from college and is working on nationwide USPS – JOC contract. His responsibilities include estimating, contracts, subcontractor coordination, scheduling, submittals, and close-out. Bill is the Senior Project Manager on the Tyndall AFB SABER contract.

---



### Mike Thiele, Senior Project Manager

Mike has 13 years of construction industry experience including 12 years with Paschen. His responsibilities include estimating, contracts, subcontractor coordination, scheduling, submittals, and close-out. Mike works out of our DC office and currently manages our contracts in DC, Virginia, and Maryland.

## A Solution to your Construction Needs

F.H. Paschen, S.N. Nielsen has been awarded a Job Order Contract (JOC) in Illinois making us the on-call general contractor for your construction needs. The City of Naperville is currently using the program and has made the Contract available to public entities across Illinois. Projects completed under JOC contracts eliminate the need to use full procurement cycles for each and every project, **reducing procurement time by 75-80%** over traditional contracting methods. You will realize a **savings of about 8-15%** over other delivery methods and have a trusted general contractor available to provide solutions to your backlog of jobs, time sensitive projects, and emergency work. Your construction needs will be fulfilled quickly, conveniently, and with the utmost quality. **And now with ezIQC®, getting your project up and running is only a mouse click away.**

### What is Job Order Contracting?

- Job Order Contracting (JOC) is a procurement process allowing Owners to accelerate construction projects by streamlining the bidding process.
- JOC is a performance-based contract awarded to contractors who have proven expertise, knowledge, and value.
- JOC allows Owners and Contractors to manage jobs, averaging in range from \$5,000 to \$750,000 and as high as \$5 million, faster and more efficiently than the conventional bid method.
- JOC contracts establish regional fixed prices for each unit of work or material allowing the Owner to quickly arrive at a fixed price for each job.

### Paschen and ezIQC

Paschen has joined forces with ezIQC to offer you rapid access to the best in construction and the best in JOC procurement with pricing that's already been competitively bid. With The Gordian Group's award winning [www.ezIQC.com](http://www.ezIQC.com) service, you can order work and count on the help of a JOC expert guiding you through project scoping, proposal review, and the rest of the procurement process. Each year, more than \$1.5 billion in construction spending is sourced using Gordian's job order contracting products and services. The savings to taxpayers add up to millions of dollars and countless hours in procurement and project management time.



## Naperville

Dear Colleagues,

The City of Naperville has awarded a Cooperative Job Order Contract for use by jurisdictions in the State of Illinois pursuant to 30 ILCS 525 (Procurement #11-082). I am equally pleased that a well established and trusted General Contractor, F.H. Paschen, S.N. Nielsen won the contract. This Job Order Contract is a competitively bid on-call contract that you can use to quickly complete any new construction and/or repair and alteration construction projects for both horizontal and vertical work. We have made this on-call contract available to public entities across the state including cities, counties, colleges and universities, municipalities, and public school systems through a system called ezIQC.

The City of Naperville and our sister agencies are currently utilizing this program; it works. I encourage you to give it a try to realize the benefits for yourself.

Sincerely,

Michael E Bevis, JD  
CPPO, C.P.M., CPSM, PMP  
Chief Procurement Officer  
City of Naperville Procurement Services



[www.naperville.il.us](http://www.naperville.il.us)



[www.fhpaschen.com](http://www.fhpaschen.com)



[www.ezIQC.com](http://www.ezIQC.com)

Workshop Meeting 2/21/13

Page 75



## Paschen Experience

Paschen is one of the largest and most respected general contractors in Illinois, providing specialists in every phase of construction from planning through completion. For over 26 years, Paschen has provided JOC services throughout the Midwest. We have the capability to perform on contracts of all sizes in diverse markets. No other Midwest general contractor does the same JOC volume of work that we do - we are #1 in job frequency.

Paschen was awarded our first Job Order Contract (JOC) with the United States Postal Service in 1986 and has perfected this delivery method over the years. With a staff of over 80 professionals devoted solely to JOC, we have 68 active JOC contracts across the country, for Federal, State, and Municipal governments, both public and private clients, totaling well over \$600 million worth of work annually. We have the staff, experience, and technical ability to complete all of your construction needs.

### FREQUENTLY ASKED QUESTIONS

#### How do I use this program?

Go to [www.eziQC.com](http://www.eziQC.com) to get started and specify Paschen as your preferred contractor. Once you've entered your project, Paschen and your eziQC representative will set up a Joint Scope Meeting at the project site to understand the details. Your eziQC representative will help to prepare a Detailed Scope of Work. When the scope is finalized, Paschen will develop a detailed cost proposal that your eziQC representative will review and pass on to you. If you approve, simply issue a purchase order to Paschen and your project can begin. If you are not ready or satisfied with the proposal, there is no obligation to proceed.

#### Do I need to bid this project?

No, the City of Naperville has already procured and competitively awarded a JOC contract to Paschen. Pursuant to 30 ILCS 525, all jurisdictions in the State of Illinois are able to utilize this Contract. The time you would typically spend on preparing a bid package, advertising, and awarding has already been accomplished for you.

#### Why is this Contract useful to me?

Procurement procedures are major contributors to overhead and require significant staff resources. By utilizing the current competitively bid and awarded JOC contract over the conventional bidding process, you will save time and money, while still meeting Illinois Procurement Code.

#### What can the City of Naperville JOC Contract be used for?

- Repair and Renovations
- Design-Build
- Emergency Work
- Fast-Track Projects
- Library Renovations
- ADA Upgrades
- Infrastructure Work
- LEED Improvements
- Parks
- Pools
- Playgrounds
- Office Rehabilitation
- Civil Utilities
- Fire and Police Stations
- Interior Buildouts
- Building Additions
- Summer Critical School Projects
- Mechanical Upgrades
- Remediation Work

#### Who should I contact about my construction needs?

Go to [www.eziQC.com/F.H.Paschen](http://www.eziQC.com/F.H.Paschen) or contact one of our team members below.

**Leo Wright**  
Vice President - JOC Division  
F.H. Paschen, S.N. Nielsen  
773.444.3474  
[lwright@fhpaschen.com](mailto:lwright@fhpaschen.com)  
[www.fhpaschen.com](http://www.fhpaschen.com)

**Anthony Izzi**  
JOC General Manager  
F.H. Paschen, S.N. Nielsen  
773.444.3474  
[aizzi@fhpaschen.com](mailto:aizzi@fhpaschen.com)  
[www.fhpaschen.com](http://www.fhpaschen.com)

**Derek LaDuke**  
eziQC® Representative  
The Gordian Group, Inc.  
312.315.6654  
[d.laduke@thegordiangroup.com](mailto:d.laduke@thegordiangroup.com)  
[www.eziQC.com](http://www.eziQC.com)

**Workshop Meeting 2/21/13**



City of Naperville  
Illinois Cooperative Job Order Contract



# What is Naperville Cooperative JOC & ezIQC®?

- Illinois Cooperative Job Order Contract was competitively bid and executed by the City of Naperville
- Easy & intelligent alternative for buying on-call construction services at competitive prices through cooperative purchasing
- Pursuant to 30 ILCS 525, this competitively bid on-call contract is available to public entities statewide through ezIQC
- ezIQC is based on job order contracting (JOC), a cost effective, fast track delivery method enabling agencies to quickly complete projects through a single multi-year contract awarded based on performance and price
- Proposals are based on a catalog of pre-priced construction tasks for all divisions of construction
- Quality low bid contractor already selected and ready to perform work today

2



# Learn more about ezIQC®

Click link below to view video

[ezIQC®: Intelligent Construction Sourcing™](#)

3



# How it works

- Submit New Project Request at <http://www.ezIQC.com/F.H.Paschen>
- Contacted by an ezIQC Representative
- Scope Meeting with F.H. Paschen and an ezIQC Representative
- Develop Detailed Scope of Work and Price Proposal
- Price Proposal Review – No Obligations to Proceed
- Purchase Order – Lump Sum Contract

4



## Current ezIQC® Users

- Naperville Park District
- Naperville Public Libraries
- City of Elgin
- Village of Downers Grove
- Homer Township
- Glenbard Wastewater Authority
- Village of Park Forest
- Housing Authority of Cook County
- Village of Lakemoor
- Village of Lisle
- North Central College
- Homewood
- Tinley Park
- Glen Ellyn

5



# Why ezIQC®?

No Obligations

Time Savings

- Reduced time from project inception to start of construction vs. conventional procurement processes

Cost Savings

- Architectural and design fees
- Bidding and procurement costs
- Hidden costs in change orders

6



ezIQC™  
www.ezIQC.com

FHP  
SNN

# Why ezIQC®?

## Increased Transparency

- Defined scope of work
- Third-party ezIQC proposal review
- Owner review
- Accurate and auditable

7



# Why eziQC®?

## Clear and Transparent – Sample Proposal

**Job Order Title:** Naper Settlement - miscellaneous repairs to Meeting House, Daniels House, Halfway House, Pre-Emption

Rec#	CSI Number	Mod.	UOM	Description	Line Total			
<b>06 - Wood, Plastic, and Composites</b>								
24	06 11 16 00 0164		LF	1"x8"(2.5cm x 20cm) Cedar Light Framing And Furring	\$423.53			
				Quantity	Unit Price	Factor	=	Total
				58.00	5.06	1.0100	=	\$296.41
				58.00	2.17	1.0100	=	\$127.12
<b>Contractors Note:</b> Remove and replace cedar fascia on West side and SE corner.								
<b>Category1: Daniels House</b>								
25	06 16 33 00 0004		SF	1/2" (12mm) Thick CDX Plywood Roof Decking Note: Applied To Wood Rafters	\$60.60			
				Quantity	Unit Price	Factor	=	Total
				40.00	1.50	1.0100	=	\$60.60
<b>Contractors Note:</b> Fix corners of roof that contain squirrel damage.								
<b>Category1: Halfway House</b>								
26	06 16 33 00 0004	Mod		For Exterior CC Grade Plywood, Add	\$2.83			
				Quantity	Unit Price	Factor	=	Total
				40.00	0.07	1.0100	=	\$2.83
<b>Category1: Halfway House</b>								
28	06 16 33 00 0017		SF	1/2" (12mm) CD Grade Plywood Floor Decking Note: Applied To Floor Or Joists	\$385.25			
				Quantity	Unit Price	Factor	=	Total
				256.00	1.00	1.0100	=	\$258.56
				256.00	0.49	1.0100	=	\$126.69
<b>Contractors Note:</b> Remove and replace plywood to different locations. DOES NOT INCLUDE MATERIAL								

Contractor Notes

Item Description

Competitively Bid Factor



# Why ezIQC®?

## Better Quality and Control

- Utilization of quality local contractors and vendors
- Performance-based Contract
- Contractor is not guaranteed jobs under the ezIQC Contract
- Contractor is motivated to perform at your high standards in hopes of achieving repeat business and building a long lasting relationship with the Owner
- Daily onsite field supervision to ensure quality and progress goals are met

9



# F.H. Paschen Experience

- Paschen awarded the City of Naperville Cooperative Job Order Contract (JOC) utilizing ezIQC
- FHP awarded over 80 purchase orders under the Naperville Cooperative JOC
- Based in Chicagoland area for 35 years
- Over 25 years of JOC experience
- Currently manage 16 active JOC contracts in Indiana and Illinois and others nationwide
- Largest JOC general contractor in the Midwest
- Unlimited bonding capacity
- Committed to Safety and Quality

10



# F.H. Paschen Experience

## Naperville Cooperative JOC Project Highlights

- North Central College – South Campus Gateway & Pedestrian Spine Brick Pavers
- Downers Grove – New Police Station Generator
- City of Elgin – Police Station Drug Lab & Evidence Room
- Village of Homewood – Sanitary Lift Station Foundation Repair

11



# What can the Contract be used for?

- New Construction
- Repairs and Renovations
- Infrastructure Improvements
- Emergency Jobs
- Design-Build Projects
- ADA Upgrades
- LEED Improvements
- Abatement
- Transit
- Roadways
- Bridges
- Parks
- Site Work
- Streetscapes
- Hospitals
- Schools

12



### Riverwalk Bridge Entrance



After



Before





Before

### Well House Reconstruction



After



### Campus Gateway



After



Before





Before



After

Riverwalk Community Center



### High School Turf Installation



Before



After



# How do I get started? It's easy!

Click Here:

[ezIQC® - Intelligent Construction Sourcing™](#)

## Who to contact:

**Leo Wright**

Vice President - JOC Division  
F.H. Paschen, S.N. Nielsen  
773.444.3474  
[lwright@fhpaschen.com](mailto:lwright@fhpaschen.com)

**Anthony Izzi**

General Manager - JOC Division  
F.H. Paschen, S.N. Nielsen  
773.444.3474  
[aizzi@fhpaschen.com](mailto:aizzi@fhpaschen.com)

**Derek LaDuke**

ezIQC Representative  
The Gordian Group, Inc.  
312.315.6654  
[d.laduke@thegordiangroup.com](mailto:d.laduke@thegordiangroup.com)

**Michael Bevis**

Chief Procurement Officer  
City of Naperville  
630.420.6064  
[bevism@naperville.il.us](mailto:bevism@naperville.il.us)

## Visit us online:

[www.ezIQC.com/F.H.Paschen](http://www.ezIQC.com/F.H.Paschen)

[www.fhpaschen.com](http://www.fhpaschen.com)

[www.naperville.il.us](http://www.naperville.il.us)



18





Naperville

ezIQC  
THE GORDIAN GROUP

## Buying Construction Repair in Illinois Is Easier than Ever – Thanks to Naperville!

The City of Naperville has awarded a Cooperative Job Order Contract (Procurement #11-082) to F.H. Paschen, for use by other jurisdictions in Illinois pursuant to 30 ILCS 525. It is a competitively bid on-call contract that cities, counties, colleges & universities, municipalities and public schools systems across Illinois can use to quickly order repair and alteration construction services. The contract is extremely easy to access through [ezIQC.com](http://ezIQC.com). ezIQC® is the award-winning service created by the JOC procurement experts, The Gordian Group, that empowers you to rapidly order work and count on the help of a JOC expert guiding you through project scoping, proposal review and the rest of the procurement process in days and weeks instead of months. Every year over **\$1.5 billion** in high-quality construction is expedited nationally using Gordian's proven time and cost saving job order contracting solutions.

### On your mark—get set—GO! ezIQC's rapid response.

**Joint Scope Meeting:** After entering your project, your local ezIQC representative will quickly schedule a Joint Scope Meeting at the project site to help you and the contractor agree on the details of the work that the contractor will perform. The scoping process allows the contractor to inspect the site and ask questions before submitting a Price Proposal. This upfront, open communication eliminates the misunderstandings and mistakes that lead to most change orders and often results in more cost-effective collaborative solutions.

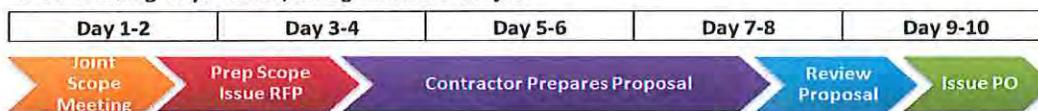
**Detailed Scope of Work:** We will then help you prepare a Detailed Scope of Work that describes the work the contractor will perform. The Detailed Scope of Work will be sent along with the Request for Proposal to the contractor.

**Price Proposal:** Next, the contractor prepares a Price Proposal by selecting the appropriate tasks from the Construction Task Catalog® almost like ordering off of a menu. They simply multiply the unit price X the required quantities X the contractor's competitively bid Adjustment Factor. That's it. No haggling. No extra charges. The contractor also prepares a construction schedule and a list of proposed local subcontractors.

**Price Proposal Review:** Want another set of eyes to review the Price Proposal? Our standard service is for your ezIQC representative to review the Price Proposal, make sure the contractor has selected the appropriate tasks and quantities and ask the contractor to make any required changes. Only then will your ezIQC representative submit the Price Proposal for your final review.

**Purchase Order:** If you are 100% satisfied with the Price Proposal, construction schedule, and proposed subcontractors, and decide to move forward, you can ask the contractor to submit payment and performance bonds and certificates of insurance on your standard forms. For some projects, payment and performance bonds may not be required. If the bonds and insurance are acceptable, you simply issue a purchase order for the contractor to proceed. The construction is now ready to begin in a fraction of the time that you normally spend to procure a project.

#### 5 -10 Working Days - Small, Straightforward Project



#### 30 Days – Larger, More Complex Project



**Construction:** Site inspections and construction management follow your standard process. When necessary changes arise, you have the flexibility to change the Detailed Scope of Work with ezIQC. Extra work and changes are priced from the Construction Task Catalog for your specific area. There are no more negotiated change orders. Everything is prepriced. Contractors are motivated to provide a high quality project because the opportunity for future work is tied to their current performance. There is no guarantee that the contractor will receive additional projects.

### Get Started

1. Go to [www.ezIQC.com](http://www.ezIQC.com)
2. Enter your contact information and brief project description
3. An ezIQC representative will contact you and walk you through the process

1-888-993-9472

[www.ezIQC.com](http://www.ezIQC.com)

Workshop Meeting 2/21/13



Naperville

ezIQC  
THE GORDIAN GROUP

## At Paschen, We Know Construction



For over 100 years, the Paschen family has provided construction services throughout the Midwest. Although we are ranked 93rd in the Top 400 Contractors in the US (Engineering News Record), we still operate under a "Small Company" philosophy of personalized service and building client relationships full of confidence and trust.

Our first JOC contract started in 1986 and for 25 years we have worked to perfect the delivery method. During the past five years alone, we completed over \$400 million of work on 35 job order contracts. Currently, we have 66 JOC contracts in-progress nationwide totaling over \$700 million in capacity and in 2007 we were named JOC Contractor of the Year by the Los Angeles Unified School District. With 70 staff members devoted solely to JOC, Paschen's local offices are ready to serve you. Your construction needs will be fulfilled quickly, conveniently and with the utmost quality. And now with ezIQC, getting your project up and running is only a mouse click away.

**FHP**  
**SNN**

Illinois - Headquarters  
5515 N. East River Road  
Chicago, IL 60656  
773.444.3474

### What can the Naperville JOC Contract be used for?

- Repair and Renovations
- Design-Build
- Emergency Work
- Fast-Track Projects
- Library Renovations
- ADA Upgrades
- Infrastructure Work
- LEED Improvements
- Parks
- Pools
- Playgrounds
- Office Rehabilitation
- Civil Utilities
- Fire and Police Stations
- Interior Buildouts
- Building Additions
- Summer Critical School Projects
- Mechanical Upgrades
- Remediation Work

**Ordering construction services has never been easier!**  
Go to [www.ezIQC.com](http://www.ezIQC.com) to get your job started today and ask for us!



**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager  
Katie Bowman, Village Planner

**SUBJECT:** Hanover Square Discussion

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**MEETING DATE:** February 21, 2013 – Board Workshop

**Executive Summary**

Update from Property Managers and Staff and discussion on Hanover Square.

**Discussion**

Representatives of the Hanover Square Property Management firm, Schermerhorn Commercial Real Estate, will be present in order to provide updates and answer questions regarding the Hanover Square Shopping Center. The following topics are recommended for discussion:

1. Current Financial Status
2. Roof Replacement/Repair
3. Hanover Square Sign
4. Former Shires Property – demolition & next steps
5. Leasing Report
6. Construction Manager Meeting – Development of Bid Guidelines
7. White Box Buildout of 6602 B (former Siri Thai)
8. Education & Work Center – planning, leasing, & buildout
9. Additional Questions

**Recommended Action**

Update on Hanover Square. No action needed.

**Budgeted Item:** \_\_\_\_ Yes \_\_\_\_ No  
**Budgeted Amount:** \$  
**Actual Cost:** \$  
**Account Number:**



**TO:** Village President and Board of Trustees

**FROM:** Juliana Maller, Village Manager  
Howard Killian, Director of Engineering and Public Works

**SUBJECT:** Village Hall Remodel Update

**ACTION**

**REQUESTED:**  Approval  Concurrence  Discussion  Information

**MEETING DATE:** February 21, 2012 – Board Workshop

**Executive Summary**

This memo is to provide the Village Board with an update of the current and proposed changes to Village Hall since the Police have vacated the building.

**Discussion****Completed:**

1. Administration - New carpeting installed and furniture relocated from old police area.
2. Human Resources - Relocated to former Police administration offices.
3. Clerk's Office - Relocated to former Human Resource offices.
4. Inspectional Services - Relocated to former Police operations offices.
5. Historical Committee - Placed into former Police interview rooms.
6. Jail cells turned into temporary storage and exterior door replaced.
7. New directional signs installed to direct residents.
8. Lead dust removed from mechanical room.

**Upcoming Projects:**

1. East wing renovations – Work includes modification to counter area to better serve residents, and other office modifications along with new carpeting.
2. Relocate IT offices to east side of Village Hall.
3. Remove lead and equipment from old range.
4. Replace Village Hall generator.
5. Replace blinds in Village Hall.
6. Provide greater security for Village Board by making modifications to Dias. Electrical and phone upgrade in Dias will also be completed.

**Recommended Action**

Staff will be able to answer any questions from the Village Board at the meeting.

<b>Budgeted Item:</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	N/A
<b>Budgeted Amount:</b>	\$ N/A		
<b>Actual Cost:</b>	\$ N/A		
<b>Account Number:</b>	N/A		

Agreement Name: \_\_\_\_\_

**Workshop Meeting 2/21/13**

Executed By: \_\_\_\_\_

**Page 98**