

Village of Hanover Park

Municipal Building
2121 West Lake Street
Hanover Park, Illinois
60133-4398
630-372-4200
Fax 630-372-4215

Rodney S. Craig
Village President

Eira L. Corral
Village Clerk

Ronald A. Moser
Village Manager



VILLAGE OF HANOVER PARK

VILLAGE BOARD

REGULAR WORKSHOP MEETING

Municipal Building: 2121 W. Lake Street
Hanover Park, IL 60133

Thursday, July 7, 2011
6:00 p.m.

Minutes

1. CALL TO ORDER - ROLL CALL

Mayor Craig called the meeting to order at 6:00 p.m.

Roll:

PRESENT	Trustees:	Kunkel, Zimel, Konstanzer, Roberts Kemper, Cannon: arrived at 6:47 pm
ABSENT	Trustees:	None

ALSO PRESENT Village Manager Ron Moser, Village Attorney Paul, and Department Heads.

2. ACCEPTANCE OF AGENDA

Motion by Trustee Zimel, seconded by Trustee Roberts to accept the Agenda.

Roll:

AYES:	Trustees:	Kunkel, Zimel, Konstanzer, Roberts Kemper,
NAYS:	Trustees:	None
ABSENT:	Trustees:	Cannon

3. AGENDA ITEM REVIEW

Village Manager noted that the Regular Board Meeting Agenda had been revised to include the presentations of Officer and Firefighter Swear in Ceremonies and the recognition of the GFOA Award.

4. ELECTED OFFICIALS ORIENTATION

a. Police Department

Chief Dave Webb provided an overview of Police Department activities, roles, functions, and structure of the department.

Chief Webb introduced item 7. e Lockers- Police Department for direction. Staff requested direction on their recommendation to use TIF dollars available to purchase secure lockers for

the LA Fitness facilities. Due to a trend of locker thefts the Police Department had seen an increased volume of investigations. Chief noted that this would serve as a crime preventative measure of security. The Board directed to move forward with the project.

Chief Webb introduced item 7. f LEIM Award- Police Department for information to the Board on the recognition received by the Hanover Park Police Department for their efforts in using the Sharepoint technology as an intelligence support tool.

- b. Finance Department
Interim Finance Director Rebekah Young provided an overview of personnel structure and the functions and reasonability's of the Finance Department.
- c. Village Manager's Office
Village Manager Ron Moser introduced his administrative assistant Sue Krauser and presented on the responsibilities of the Village Manager's Office. He summarized accomplishments of his office and future goals.

ARRIVAL OF TRUSTEE CANNON: 6:47 pm

5. BOARD MEMBER CONCERNS

- a. The Board provided direction to review the policy for travel expenses for Elected Officials to cover all actual expenses and present in the final draft of the Village Manager's Policy Book.

6. DISCUSSION TOPICS

NONE

7. STAFF UPDATES

- a. Text Amendment (Sheds)- Community Development CD

CD Director Patrick Grill noted that currently the Code allows for a request for a 150 sq. foot shed. However, it was noted that lots that are in the R district are much larger than those in the R2 district. Staff provided a recommendation to approve a text amendment to allow properties in the R district to request a permit for a 400 Sq. Ft.

The Board directed to move forward with the text amendment and bring forward at the upcoming Regular Board Meeting for approval by the Board.

- b. Sign Amendment (Churches)- Community Development

CD Director Patrick Grill noted that currently the code allows for a request by a church for a sign. Staff requested approval of a sign amendment to allow Churches with a seating capacity that exceeds 500 to request a permit for a larger sign.

The Board directed to move forward with the sign amendment and bring forward at the upcoming Regular Board Meeting for approval by the Board. ‘

CD Director Patrick Grill requested that the board complete the Village Center Survey and handed out the document.

It was noted that Public Works also had an RTA Survey circulating that could be taken online.

c. Speed Hump Policy- Engineering ENG

ENG Director Bill Beckman, informed the Board of the previous discussion held on the Speed Hump Policy. He noted the major points of the policy and indicated that Staff was neutral on the adoption of a formal policy. Questions were fielded and answered.

The Board provided the direction to adopt the official policy and include in the Village Manager's Policy Book.

d. Lighted Street Signs- Public Works PW

PW Director Howard Killian introduced the topic of using TIF dollars to purchase overhead street signs. It was noted that this is a direction many of the neighboring communities are taking and the improvements to visibility of street signs. He informed the Board that installation would commence in TIF district intersections.

Killian noted that Public Works also had an RTA Survey circulating that could be taken online. Also, he gave an announcement of an upcoming opportunity to witness a test in the new police building waterproofing system.

ADJOURNMENT

Motion by Trustee Zimel, seconded by Trustee Kemper to adjourn.

Voice Vote: All Ayes.
Motion carried. Meeting adjourned at 7:29 p.m.

Recorded and transcribed by,

/s/ Eira L. Corral
Village Clerk

Minutes approved by President and Board of Trustees on this: 21st day of July, 2011.